

# 12<sup>TH</sup> ANNUAL REPORT

## 2017-18



**Offering Housing Loan and Non-Housing Loan**

**Subsidized Home Loans under  
Pradhan Mantri Awas Yojana-Credit Linked Subsidy Scheme**



**PANTHOIBI HOUSING FINANCE COMPANY LIMITED**

Shelter for All...

**AT A GLANCE**

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## **CORPORATE INFORMATION**

### **Board of Directors**

Mr. Thokchom Hemo Singh	-	Managing Director
Mrs. Thokchom Bidyamani Devi	-	Executive Director
Mr. Rakesh Tayenjam	-	Executive Director
Mr. Sanamani Singh Yambem	-	Independent Director

### **Company Secretary**

Mrs. Upma Jain

### **List of Committees**

#### • **Asset Liability & Risk Management Committee (ALCO)**

Mr. Thokchom Hemo Singh	-	Chairman
Mr. Rakesh Tayenjam	-	Convenor
Mr. Takhellambam Dhanabir	-	Member
Mr. Thangjam Gojen	-	Member
Mr. Aneshkumar Wahengbam	-	Member

#### • **Loan & Wilful Defaulter Committee**

Mr. Rakesh Tayenjam	-	Chairman
Mr. Takhellambam Dhanabir	-	Convenor
Mrs. Laishram Sylvia Devi	-	Member
Mr. Kiyam Rocky Singh	-	Member
Mr. Aneshkumar Wahengbam	-	Member

### **Secretarial Advisor**

Mr. Rahul Sharma

### **Chief Accounts Officer**

Mr. Lenin Soraisam

### **Registered Office & Corporate Office**

Panthoibi Housing Finance Company Limited  
Uripok Tourangbam Leikai  
Near Flyover Bridge  
Imphal West - 795001  
Manipur  
@ phfcldc@gmail.com  
Tel (0385) 2414889

### **Principal Officer**

Mr. Aneshkumar Wahengbam

### **Nodal Officer**

Mr. Salam Aryabhata Meetei

### **Grievance Redressal Officer**

Mr. Takhellambam Dhanabir Singh

### **Internal Auditor**

S.L. Gangwal & Co.  
Chartered Accountants  
FRN: 004649  
Thangal Bazar, Imphal, Manipur  
Membership No. 77090  
@ jyotimanipur@gmail.com

### **Statutory Auditor**

Rajesh Bimal & Associates  
Chartered Accountants  
FRN: 326529E  
Office: 301, Anupam Building, Near Railway Gate No. 8  
A.T. Road, Bharalumukh  
Guwahati - 781009  
Membership No. 058795  
@ carajeshbimal@gmail.com  
Tel (0361) 2734492 / 93

### **Bankers**

ICICI Bank  
State Bank of India  
Central Bank of India  
Manipur State Cooperative Bank

## ABOUT US

### 1. Mission, Vision and Value statement of Panthoibi Housing Finance Company Limited (PHFCL):

<u>Mission</u>	<u>Vision</u>	<u>Values</u>
<ul style="list-style-type: none"> <li>To be easily accessible to everyone</li> <li>To understand the needs of our customer</li> <li>To go the extra mile in serving the unserved</li> </ul>	To deliver the dream of owning home by providing access to Housing Finance and easy home loan solution to our customers	<ul style="list-style-type: none"> <li>Candid, Commitment, Courtesy</li> <li>Excellence with Integrity</li> <li>Learning and Sharing</li> </ul>

### 2. OUR OFFERINGS

#### i. Housing Loans

- a. Construction of New Dwelling Units
- b. Purchase of Flats / Houses
- c. Renovation of Existing Units
- d. Extension of Existing Units
- e. Purchase of Plot for Construction of Houses

#### ii. Non-Housing Loans

- a. Loan Against Property

### 3. RATING

Panthoibi Housing Finance Company Ltd. has been assigned BB - (Stable) by Brickwork Ratings for the Bank Loan Facilities of the Company.

### 4. KEY FINANCIAL HIGHLIGHTS (Last five financial years)

Particulars	2013-14	2014-15	2015-16	2016-17	2017-18
Gross Revenue	1,09,01,573.59	1,59,01,205.66	1,57,52,773.00	1,64,14,037.00	1,73,80,260.00
Profit Before Tax	42,51,137.95	94,83,082.62	67,26,171.70	45,99,741.53	9,03,040.24
Profit After Tax	27,47,910.95	63,68,707.62	46,61,431.70	31,45,459.05	7,32,404.96
Disbursement	5,10,50,000.00	2,26,00,000.00	1,22,50,000.00	2,22,00,000.00	2,80,00,000.00
Net Worth	10,29,49,865.61	10,94,02,538.23	11,39,07,983.93	11,75,43,442.98	11,67,01,695.94
Paid-up Share Capital	9,45,02,000.00	9,45,02,000.00	9,45,02,000.00	9,49,32,000.00	9,49,32,000.00
Borrowings	0	0	55,01,665.00	49,28,023.50	45,86,468.78
Earnings Per Share	0.29	0.67	0.49	0.33	0.08
CRAR (%)	196.82	213.18	200.21	204.12	184.76

## 5. COMPANY OVERVIEW

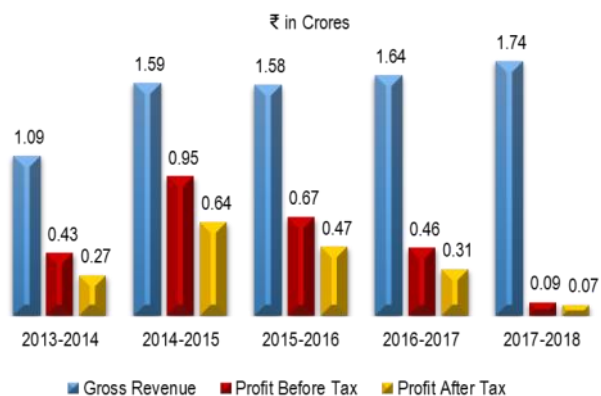
Northeastern region of India is a land of undulating hills and plains with luxuriant green cover and a wide variety of rare and exotic flora and fauna. In spite of ample natural and human resources, the Northeastern region of India is still lagging behind in terms of housing infrastructure as compare to other states of India. Shelter is one of the main three basic needs of human being. This should not be something that a family can only wish to have, not something reserved for the luckiest but something that everyone should get an opportunity to acquire. There is a growing need for affordable housing finance to achieve the dream of owning a house, which will further lead a higher standard of living in a secure environment. To provide housing finance, Panthoibi Housing Finance Company Limited (PHFCL) entered in the field of housing sector with the sole purpose to provide affordable home loan.

PHFCL was incorporated with the ROC on the 19th January 2006, under the Companies Act, 1956 in the Ministry of Corporate Affairs, Government of India. The company was registered with the National Housing Bank (NHB) on 1st October 2009 as a Housing Finance Company. It was issued with the certificate of Commencement for Housing Finance Activities on the 2nd of November 2009, by the Ministry of Corporate Affairs, Govt. of India. It was specified as a Financial Institution by the Ministry of Finance, Dept. of Financial Services, Government of India on the 18th December 2015 under the SARFAESI Act. It became the 1st Housing Finance Company which was set up in the soil of Manipur to have got the NHB license in the entire Northeastern region of India. PHFCL has financed individual housing loans in the rural and urban sectors by giving low-income family a reduction in housing cost so they can afford decent living accommodation. As a continuation of its housing activities, the company has opened four new branches in Manipur located at Nambol, Bishnupur, Kakching and Moirang districts, and one in Assam in Silchar district. The company product portfolio includes Regular home loan, Urban Home Loan, and Rural Home Loan.

A significant turnaround came in the company's business operations, when an MoU was executed between the company and the Government of India (NHB as Central Nodal Agency) in 2015, to avail Pradhan Mantri Awas Yojana-Credit Linked Subsidy Scheme (PMAY-CLSS) housing loans to Economically Weaker Section (EWS) and Low Income Group (LIG) of households in Manipur and beyond. Till 2017, three MoU's were executed between the PHFCL and the Government of India (NHB as Central Nodal Agency) to avail PMAY-CLSS loans to EWS, LIG, Middle Income Group (MIG) I and II, and Gramin. The company is the leading financial institution in the State providing PMAY-CLSS home loan. As on 31<sup>st</sup> March 2018, the company has availed PMAY-CLSS home loan to 61 individual customers, the highest in the State.

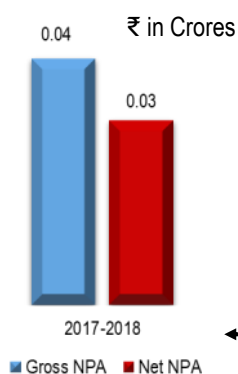
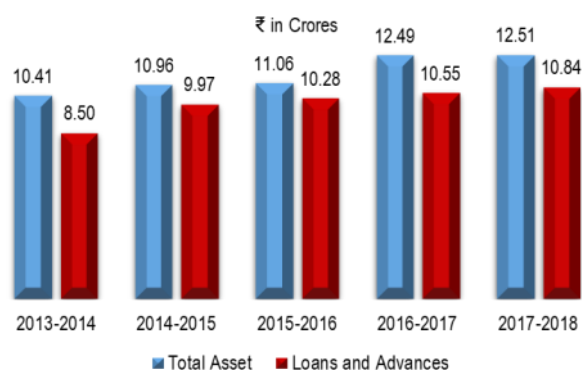
The company plans to open its branches in all the entire states of North East India. As a part of the plan, the company has opened a new branch in Silchar, Assam in 2017. The company is in the process to open one branch each in Arunachal Pradesh, Nagaland, Mizoram, Tripura, Meghalaya and 2 more branches in Assam.

## 6. FINANCIAL INDICATORS (Graphical representation for 5 years)



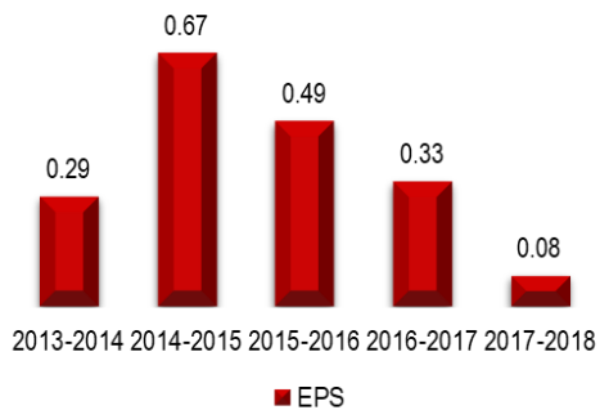
Snapshots of Gross Revenue, Profit Before Tax and Profit After Tax for the last 5 financial years

Snapshots of Total Assets and Loan Assets for the last 5 financial years



Snapshots of Gross NPA and Net NPA for the financial year 2017-18.  
No NPA were recorded during the previous 4 financial years

Snapshots of Earnings per Share for the last 5 financial years





# DIRECTORS' REPORT

SHELTER FOR ALL

Panthoibi Housing Finance Company Ltd.

**12<sup>TH</sup> ANNUAL REPORT**  
**2017-18**

## DIRECTORS' REPORT

To,  
The Members  
Panthoibi Housing Finance Company Limited

Dear Members,

Your Directors have pleasure in presenting their 12th Board Report on the affairs of the Company together with the Audited Statement of Accounts for the year ended 31st March, 2018.

### Financial summary (Standalone)

The Company's financial performance for the year under review along with previous year's figures is given hereunder:

Particulars	(Amount in ₹)	
	For the year ended 31.03.2018	For the year ended 31.03.2017
Income from Business Operations	1,65,69,781.00	1,57,62,802.00
Other Income	8,10,479.00	6,51,235.00
<b>Total Revenue</b>	<b>1,73,80,260.00</b>	<b>1,64,14,037.00</b>
Depreciation	12,09,976.43	9,43,674.66
<b>Total Expenditure</b>	<b>1,64,77,219.76</b>	<b>1,18,14,295.47</b>
Profit Before Tax	9,03,040.24	45,99,741.53
Less:- Current Income Tax (incl. earlier year tax)	2,32,533.00	14,21,320.00
Less:- Deferred Tax	(61,897.72)	32,962.48
<b>Net Profit after Tax</b>	<b>7,32,404.96</b>	<b>31,45,459.05</b>
Earnings per share (Basic)	0.08	0.33

### Performance Highlights

Following are the key factors indicating the performance of the company:

Key Factors	As at 31st March 2018	As at 31st March 2017
Outstanding Housing Loan (₹)	9,59,54,699.00	8,86,15,954.00
Outstanding Non-Housing Loan (₹)	1,24,01,855.00	1,55,00,219.00
CRAR (%)	184.76	204.12

### 1. YEARLY REVIEW

The Company is registered with the National Housing bank and governed by NHB norms. The Net NPA of the company as on 31st March, 2018 is 0.28%. The company has disbursed ₹ 2.80 Crs. during the financial year to 51 loan accounts. Total loan portfolio of the company as on 31st March, 2018 is ₹ 10.84 Crs.

### 2. DIVIDEND

To conserve the resources of the Company and for further expansion of business activity, the Directors do not recommend any dividend for the Year under consideration.



**3. TRANSFER OF UNCLAIMED DIVIDEND TO INVESTOR EDUCATION AND PROTECTION FUND**

The provisions of Section 125(2) of the Companies Act, 2013 do not apply as there was no dividend declared and paid last year.

**4. RESERVES**

The amount, if any, which the Board proposes to carry to any reserves is to be given.

**5. SHARE CAPITAL****A. Buy Bank of Securities**

The company has not bought back any of its securities during the year under review.

**B. Sweat Equity**

The company has not issued any Sweat Equity Shares during the year under review.

**C. Bonus Shares**

No Bonus Shares were issued during the year under review.

**D. Employees Stock Option Plan**

The company has not provided any Stock Option Scheme to the employees.

**6. ISSUE OF EQUITY SHARES**

The Company has not issued any equity shares during the year under review.

**7. PROVISION OF MONEY BY COMPANY FOR PURCHASE OF ITS OWN SHARES BY EMPLOYEES OR BY TRUSTEES FOR THE BENEFIT OF EMPLOYEES**

The company had no such provision of money for purchasing its own shares by employees or by trustees during the year .

**8. EXTRACTS OF THE ANNUAL RETURN**

The extracts of Annual Return pursuant to the provisions of Section 92 read with Rule 12 of the Companies (Management and administration) Rules, 2014 in the form of MGT-9 is furnished in "Annexure-A" and is attached to this Report.

*As per the provision of Companies Amendment Act, 2017, w.e.f. 31.07.2018 that is as per notification dated 31st July, 2017 provision in relation to MGT-9 has been removed from Section 134 and new provision I added i.e., the web address, if any, where annual return referred to in sub section (3) of Section 92 has been placed.*

*For the purpose of MGT-9 the web link <http://phfcl.org.in/annual-reports/>*

**8. BRIEF DESCRIPTION OF THE COMPANY'S WORKING DURING THE YEAR/STATE OF COMPANY'S AFFAIR**

Your Directors wish to present the details of Business operations and state of affairs done during the year under review:

**a. Profitability**

The financial statements for the year ended on March, 2018 show decrement in the profitability from the last year

of ₹ 24,13,054.09/- (Rupees Twenty Four Lakh Thirteen Thousand and Fifty four and Nine Paise)

**b. Sales**

The financial statements for the year ended 31st March, 2017 show increase in the turnover from the last year of ₹ 8,06,979/- (Rupees Eight Lakh Six Thousand Nine Hundred Seventy Nine)

**c. Marketing and Market Environment**

The Company has planned to cover whole North East region by conducting a road show and other marketing strategies.

**d. Future Prospects including constraints affecting due to Government Policies**

Future Prospects depends on changes in government policies in future.

**9. MATERIAL CHANGES AND COMMITMENT, IF ANY, AFFECTING THE FINANCIAL POSITION OF THE COMPANY WHICH HAVE OCCURRED BETWEEN THE END OF THE FINANCIAL YEAR TO WHICH THIS FINANCIAL STATEMENTS RELATE AND THE DATE OF THE REPORT**

No material changes and commitments affecting the financial position of the Company occurred between the end of the financial year to which these financial statements relate on the date of this report.

**10. DETAILS OF SUBSIDIARY / JOINT VENTURES /ASSOCIATE COMPANIES**

The Company does not have any Subsidiary, Joint venture or Associate Company.

**11. DEPOSITS**

The Company has neither accepted nor renewed any deposits during the year under review.

**12. CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE EARNINGS AND OUTGO**

The details of conservation of energy, technology absorption, foreign exchange earnings and outgo are as follows:

The company has upgraded its computer software and hardware as per the change in technology evolution. The Company has adopted new technology and other advanced software for smooth & efficient working. The technology absorption will help the company in increasing its productivity and efficiency.

For conservation of energy the company has taken initiative of using the LED lights in the office premises and also advised the employees and other persons to use LED lights at their homes and other places.

There was no foreign exchange inflow or outflow during the year under review.

**13. CORPORATE SOCIAL RESPONSIBILITY (CSR)**

The Company has not developed and implemented any Corporate Social Responsibility initiatives as the said provisions are not applicable.

**14. DIRECTORS****a) Changes in Directors and Key Managerial Personnel**

There are no changes in Directors and Key Managerial Personnel during the year under review.

Mrs. THOKCHOM BIDYAMANI DEVI, who is eligible for retirement from the office by rotation, and being eligible under section 152(6) of the Companies Act, 2013 for re-appointment.

**b) Declaration by an Independent Director(s) and re-appointment, if any**

The provisions of Section 149 pertaining to the appointment of Independent Directors do not apply to our Company. But the company has Mr. Sanamani Singh Yambem as an independent director and he has declared and affirmed their compliance with the independence criteria as mentioned in Section 149(6) of the Companies Act, 2013.

**15. MANAGERIAL REMUNERATION**

The Company has given Managerial Remuneration to the managerial personnel within the limit specified under section 197 and 198 of the companies Act, 2013.

A Resolution was passed by the Board of Directors of the Company on April 08th, 2016 in regard of providing additional remuneration to the below mentioned directors in professional capacity in pursuance of section 197(4)(a) of the Companies Act, 2013.

S. No.	Name of Director	Services	Remuneration	Tenure
1.	Thokchom Hemo Singh	Head - Business Development / Finance	₹ 60,000/- per month	01.04.2017 - 31.03.2018
2.	Thokchom Bidyamani Devi	Head - Human Resource Development / Business Development	₹ 50,000/- per month	01.04.2017 - 31.03.2018
3.	Tayenjam Rakesh Singh	SBU - Head Information Technology / Technical Engineering	₹ 40,000/- per month	01.04.2017 - 31.03.2018

**16. NUMBER OF MEETINGS OF THE BOARD OF DIRECTORS**

The Company had 18 (Eighteen) Board meetings during the financial year under review.

S. No.	Date of Board Meeting	Total No. of Directors as on the date of meeting	No. of Directors Present
1	13-04-2017	4	4
2	08-05-2017	4	4
3	30-05-2017	4	4
4	16-06-2017	4	4
5	26-06-2017	4	4
6	12-07-2017	4	4
7	07-08-2017	4	4
8	09-09-2017	4	4
9	23-09-2017	4	4

S. No.	Date of Board Meeting	Total No. of Directors as on the date of meeting	No. of Directors Present
10	13-10-2018	4	4
11	15-11-2017	4	3
12	27-11-2017	4	4
13	08-12-2017	4	4
14	12-12-2017	4	4
15	30-12-2017	4	4
16	16-01-2018	4	4
17	17-02-2018	4	4
18	27-03-2018	4	4

S. No.	Name of Director	No. of Board meeting entitled to attend	No. of Board meetings attended	AGM for the financial year ended 31.03.2017 held on 22.08.2017
1	Thokchom Hemo Singh	18	18	Yes
2	Thokchom Bidyamani Devi	18	18	Yes
3	Tayenjam Rakesh Singh	18	18	Yes
4	Sanamani Singh Yambem	18	17	Yes

## 17. DISCLOSURE OF COMPOSITION OF AUDIT COMMITTEE

The provisions of Section 177 of the Companies Act, 2013 read with Rule 6 and 7 of the Companies (Meetings of the Board and its Powers) Rules, 2013 is not applicable to the Company.

## 18. NOMINATION AND REMUNERATION COMMITTEE

The provisions of Section 178(1) relating to constitution of Nomination and Remuneration Committee are not applicable to the Company and hence the Company has not devised any policy relating to appointment of Directors, payment of Managerial remuneration, Directors qualifications, positive attributes, independence of Directors and other related matters as provided under Section 178(3) of the Companies Act, 2013.

## 19. STATUTORY AUDITORS

**M/s RAJESH BIMAL & ASSOCIATES**, Chartered Accountants, (FRN-326529E) were appointed as Statutory Auditors in the Annual General Meeting which was held on 04<sup>th</sup> day of June, 2015 to conduct the statutory audit for the financial year 2015-2016 to 2019-2020.

## 20. AUDITORS' REPORT

The company has received an audit report from the statutory auditors of the company and according to the report financial statements for the year ended on 31st March, 2018 give a true and fair view of the state of affairs of the company, Profit & Losses, its cash flows are in conformity with the prescribed accounting principles and there were no qualifications, reservations or adverse remarks made by the auditors in their respective reports.

**22. SECRETARIAL AUDIT REPORT**

The provisions relating to submission of Secretarial Audit Report are not applicable to the company.

**23. CORPORATE GOVERNANCE CERTIFICATE**

The provisions relating to Corporate Governance Certificate are not applicable to the company.

**24. PARTICULARS OF LOANS, GUARANTEES GIVEN, SECURITY PROVIDED OR INVESTMENTS MADE UNDER SECTION 186**

The Company has not provided loans, guarantees or security under Section 186 of the Companies Act, 2013.

**25. PARTICULARS OF CONTRACTS OR ARRANGEMENTS MADE WITH RELATED PARTIES**

All contracts or arrangements entered by the company during the financial year with related parties were in the ordinary course of business and on arm length basis. During the year the company has entered into contracts / arrangements with Mr. Thokchom Hemo Singh, Mrs. Thokchom Bidyamani Devi and Mr. Tayenjam Rakesh Sing, the whole time directors of the company. The particulars of every contract / arrangements entered into by the company with related parties shall be disclosed in Form AOC-2 which is annexed as **Annexure-B**.

**26. RISK MANAGEMENT POLICY**

The Company reconstituted Risk Management Committee for the period under review on 17th February, 2018 which consists of:

- |    |                                 |                           |
|----|---------------------------------|---------------------------|
| 1. | Mr. Thokchom Hemo Singh         | Chairman of the committee |
| 2. | Mr. Tayenjam Rakesh Singh       | Convener                  |
| 3. | Mr. Thangjam Gojen              | Member                    |
| 4. | Mr. Takhellambam Dhanabir Singh | Member                    |
| 5. | Mr. Aneshkumar Wahengbam        | Member                    |

And on the suggestions of the respective Committee members the Board of Directors has ensured that an effective KYC program is put in place and has established appropriate procedures and is ensuring its effective implementation. The program covers proper management oversight, systems and controls, segregation of duties, training and other related matters. Responsibility has been explicitly allocated within the company to ensure that company's policies and procedures are implemented effectively. The Board has devised procedures for creating Risk Profiles of new customers and will apply various Anti Money laundering measures keeping in view the risks involved in a transaction, account or business relationship.

- Company will ensure that its audit machinery is staffed adequately with individuals who are well-versed in such policies and procedures. Concurrent/Internal Auditors will specifically check and verify the application of KYC procedures and comment on the lapses observed in this regard. The compliance in this regard will be put up before the Board at quarterly intervals.
- Company will have an ongoing employee training program so that members of the staff are adequately trained in KYC procedures. Training requirements will have different focuses for frontline staff, compliance staff and staff dealing with new customers.
- Customer Education: The implementation of KYC procedures required company to demand certain information from customers, which may be of personal nature, or which has hitherto never been called for. This can some-

times lead to a lot of questioning by the customer as to the motive and purpose of collecting such information. Company's front line staff will therefore personally discuss this with customers and if required, company will also prepare specific literature / pamphlets, etc. so as to educate the customer on the objectives of the KYC program.

## **27. MATERIAL AND SIGNIFICANT ORDERS PASSED BY REGULATORS AND COURTS**

No significant and Material orders have been passed by any regulators, or courts or tribunals against the company impacting the going concern status and company's operation in future.

## **28.DIRECTOR'S RESPONSIBILITY STATEMENT**

In accordance with the provisions of Section 134(5) of the Companies Act, 2013 the Board hereby submit its responsibility Statement:

- a. In the preparation of the annual accounts, the applicable accounting standards had been followed along with proper explanation relating to material departures
- b. The directors had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the company at the end of the financial year and of the profit and loss of the company for that period
- c. The directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the assets of the company and for preventing and detecting fraud and other irregularities
- d. The directors had prepared the annual accounts on a going concern basis
- e. The directors in the case of a listed company, had laid down Internal financial controls to be followed by the company and that such Internal financial controls are adequate and were operating effectively
- f. The directors had devised proper systems to ensure compliance with the provisions of all applicable laws and that such systems were adequate and operating effectively

## **Acknowledgements**

Your directors convey their sincere thanks to the Government, National Housing Bank, Banks, Shareholders and Customers for their continued support extended to the company at all times.

The Directors express their deep appreciation to all its employees for commendable teamwork, high degree of professionalism and enthusiastic effort displayed by them during the year.

For and On behalf of PANTHOIBI HOUSING FINANCE COMPANY LIMITED

Sd/-  
THOKCHOM HEMO SINGH  
Managing Director  
(DIN : 01498594)

Sd/-  
THOKCHOM BIDYAMANI DEVI  
Director  
(DIN : 01340972)

Place:- IMPHAL

Date:- 04.06.2018

**MANAGING DIRECTOR CERTIFICATION TO THE BOARD**

To,

The Members of  
Panthoibi Housing Finance Company Limited

I, Mr. Thokchom Hemo Singh, Managing Director, do hereby certify as follows:

I have reviewed the financial statements and the cash flow statement for the year and to the best of our knowledge and belief:

1. These statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading
2. These statements together present a true and fair view of the Company's affairs and are in compliance with existing accounting standards, applicable laws and regulations

To the best of our knowledge and belief, these are no transactions entered into by the company during the year which are fraudulent or illegal of the company's Code of Conduct.

I accept responsibility for establishing and maintaining internal controls for financial reporting and that we have evaluated the effectiveness of internal control systems of the Company pertaining to financial reporting and we have to disclose to Auditors and the Audit Committee, deficiencies in the design or operation of such internal controls, if any, of which we are aware and the steps we have taken or propose to take to rectify these deficiencies.

I have indicated to the Auditors and the Audit Committee:

1. Significant changes in internal control over financial reporting during the year
2. Significant changes in accounting policies during the year and that the same have been disclosed in the notes to the financial statement; and instances or significant fraud of which we have become aware and the involvement therein, if any, of the management or an employee having a significant role in the company's internal system over financial reporting

**For Panthoibi Housing Finance Company Ltd.**

**Sd/-**  
**THOKCHOM HEMO SINGH**  
**Managing Director**  
**(DIN : 01498594)**

**Place:- IMPHAL**

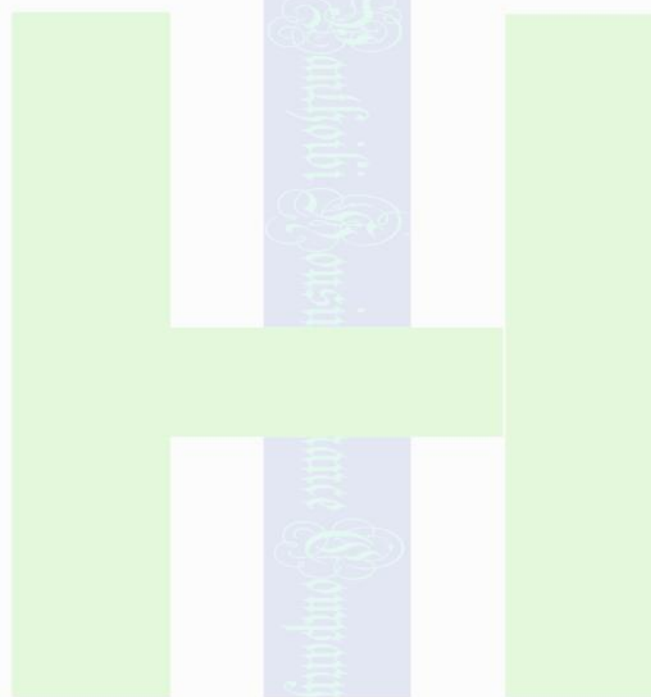
**Date:- 04.06.2018**

**ANNEXURE - A**

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**FORM NO. MGT - 9**  
**EXTRACT OF ANNUAL RETURN**

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**SHELTER FOR ALL**

**Panthoibi Housing Finance Company Ltd.**

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**12<sup>TH</sup> ANNUAL REPORT**  
**2017-18**



## FORM NO. MGT 9

## EXTRACT OF ANNUAL RETURN

As on financial year ended on 31.03.2018

Pursuant to Section 92(3) of the Companies Act, 2013 and rule 12(1) of the Company (Management &amp; Administration) Rule, 2014

**I. REGISTRATION & OTHER DETAILS**

1	CIN	U65922MN2006PLC008036
2	Registration Date	Thursday, January 19, 2006
3	Name of the Company	PANTHOIBI HOUSING FINANCE COMPANY LIMITED
4	Category/Sub-category of the Company	Public Company Company Limited by Shares
5	Address of the Registered office & contact details	Near Flyover Bridge, Uripok Tourangbam Leikai, Imphal, Manipur - 795001
6	Whether listed company	Not Listed
7	Name, Address & contact details of the Registrar & Transfer Agent, if any	Not Applicable

**II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY**

(All the business activities contributing 10% or more of the total turnover of the company shall be stated)

S. No.	Name and Description of main products / services	NIC Code of the Product / Associate	% to total turnover of the Company
1	HOUSING LOAN FINANCING ACTIVITY	65922	85.87
2	LOAN AGAINST PROPERTY	65923	14.13

**III. PARTICULAR OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES**

S N	Name and address of the Company	CIN/GLN	Holding/Subsidiary/Associate	% of shares held	Applicable Section
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Nil

#### IV. SHARE HOLDING PATTERN

(Equity share capital breakup as percentage of total equity)

##### (i) Category-wise Share Holding

Category of Share-holders	No. of Shares held at the beginning of the year (As on 31-March-2017)				No. of Shares held at the beginning of the year (As on 31-March-2017)				% Change during the year
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	
<b>A. Promoters</b>									
<b>(1) Indian</b>									
a) Individual / HUF		21,15,800	21,15,800	22.29%		21,15,800	21,15,800	22.29%	0.00%
b) Central Govt.			-	0.00%			-	0.00%	0.00%
c) State Govt.(s)			-	0.00%			-	0.00%	0.00%
d) Bodies Corp.			-	0.00%			-	0.00%	0.00%
e) Bank/FI			-	0.00%			-	0.00%	0.00%
f) Any other			-	0.00%			-	0.00%	0.00%
<b>Sub Total (A)(1)</b>	-	21,15,800	21,15,800	22.29%	-	21,15,800	21,15,800	22.29%	0.00%
<b>(2) Foreign</b>									
a) NRI Individuals			-	0.00%			-	0.00%	0.00%
b) Other Individuals			-	0.00%			-	0.00%	0.00%
c) Bodies Corp.			-	0.00%			-	0.00%	0.00%
d) Any other			-	0.00%			-	0.00%	0.00%
<b>Sub Total (A)(1)</b>			-	0.00%			-	0.00%	0.00%
<b>TOTAL (A)</b>	-	21,15,800	21,15,800	22.29%	-	21,15,800	21,15,800	22.29%	0.00%
<b>B. Public</b>									
<b>1. Institutions</b>									
a) Individual / HUF			-	0.00%			-	0.00%	0.00%
b) Central Govt.			-	0.00%			-	0.00%	0.00%
c) State Govt.(s)			-	0.00%			-	0.00%	0.00%
d) Bodies Corp.			-	0.00%			-	0.00%	0.00%
e) Bank/FI			-	0.00%			-	0.00%	0.00%
f) Any other			-	0.00%			-	0.00%	0.00%
g) FIs			-	0.00%			-	0.00%	0.00%
h) Foreign Venture Capital Funds			-	0.00%			-	0.00%	0.00%
i) Other Public			-	0.00%			-	0.00%	0.00%
<b>Sub Total (B)(1)</b>	-	-	-	0.00%	-	-	-	0.00%	0.00%
<b>2. Non-Institutions</b>									
a) Bodies Corp.									
i) Indian			-	0.00%			-	0.00%	0.00%
ii) Overseas			-	0.00%			-	0.00%	0.00%
b) Individuals									
i) Individual share-holders holding nominal share capital upto ₹ 1 lakh		3,52,200	3,52,200	3.71%		3,52,200	3,52,200	3.71%	0.00%
ii) Individual share-holders holding nominal share capital in excess of ₹ 1 lakh		70,25,200	70,25,200	74.00%		70,25,200	70,25,200	74.00%	0.00%

**IV. SHARE HOLDING PATTERN (contd.)**

(Equity share capital breakup as percentage of total equity)

**(i) Category-wise Share Holding**

Category of Share-holders	No. of Shares held at the beginning of the year (As on 31-March-2017)				No. of Shares held at the beginning of the year (As on 31-March-2017)				% Change during the year
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	
c) Others (specify)									
Non Resident			-	0.00%			-	0.00%	0.00%
Overseas Corporate Bodies			-	0.00%			-	0.00%	0.00%
Foreign Nationals			-	0.00%			-	0.00%	0.00%
Clearing Members			-	0.00%			-	0.00%	0.00%
Trusts			-	0.00%			-	0.00%	0.00%
Foreign Bodies - DR			-	0.00%			-	0.00%	0.00%
<b>Sub-total (B)(2)</b>	-	73,77,400	73,77,400	77.71%	-	73,77,400	73,77,400	77.71%	0.00%
<b>Total Public (B)</b>	-	73,77,400	73,77,400	77.71%	-	73,77,400	73,77,400	77.71%	0.00%
<b>C. Shares held by Custodian for GDRs &amp; ADRs</b>			-	0.00%				0.00%	0.00%
<b>Grand Total</b>	-	94,93,200	94,93,200	100.00%	-	94,93,200	94,93,200	100.00%	0.00%

**(ii) Shareholding of Promoters**

S N	Shareholder's Name	Shareholding at the beginning of the year			Shareholding at the end of the year			% change in shareholding during the year
		No. of Shares	% of total Shares of the Company	% of Shares Pledged / encumbered to total shares	No. of Shares	% of total Shares of the Company	% of Shares Pledged / encumbered to total shares	
1	Thokchom Hemo Singh	9,69,000	10.21%		9,69,000	10.21%		0.00%
2	Thokchom Bidyamani Devi	7,80,000	8.22%		7,80,000	8.22%		0.00%
3	Pukhrambam Gulapi Singh	1,57,000	1.65%		1,57,000	1.65%		0.00%
4	Tayenjam Rakesh Singh	2,09,800	2.21%		2,09,800	2.21%		0.00%

**(iii) Change in Promoters' Shareholding (please specify, if there is no change)**

S N	Particulars	Date	Reason	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
				No. of shares	% of total shares	No. of shares	% of total shares
1	Name: Thokchom Hemo Singh						
	At the beginning of the year			9,69,000	10.21%	9,69,000	10.21%
	Changes during the year			-	0.00%	-	0.00%
	At the end of the year			9,69,000	10.21%	9,69,000	10.21%
2	Name: Thokchom Bidyamani Devi						
	At the beginning of the year			7,80,000	8.22%	7,80,000	8.22%
	Changes during the year			-	0.00%	-	0.00%
	At the end of the year			7,80,000	8.22%	7,80,000	8.22%
3	Name: Pukhrambam Gulapi Singh						
	At the beginning of the year			1,57,000	1.65%	1,57,000	1.65%
	Changes during the year			-	0.00%	-	0.00%
	At the end of the year			1,57,000	1.65%	1,57,000	1.65%

**(iii) Change in Promoters' Shareholding (please specify, if there is no change) (contd.)**

S N	Particulars	Date	Reason	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
				No. of shares	% of total shares	No. of shares	% of total shares
4	Name: Tayenjam Rakesh Singh						
	At the beginning of the year			2,09,800	2.21%	2,09,800	2.21%
	Changes during the year			-	0.00%	-	0.00%
	At the end of the year			2,09,800	2.21%	2,09,800	2.21%

**(iv) Shareholding Pattern of top ten Shareholders***(Other than Directors, Promoters and Holders of GDRs and ADRs):*

S N	Particulars	Date	Reason	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
				No. of shares	% of total shares	No. of shares	% of total shares
1	Name: Laishram Memcha Devi						
	At the beginning of the year			2,47,000	2.60%	2,47,000	2.60%
	Changes during the year			-	0.00%	-	0.00%
	At the end of the year			2,47,000	2.60%	2,47,000	2.60%
2	Name: Khwairakpam Sanabungo Singh						
	At the beginning of the year			2,04,000	2.15%	2,04,000	2.15%
	Changes during the year				0.00%		0.00%
	At the end of the year			2,04,000	2.15%	2,04,000	2.15%
3	Name: Ch. Ningthouba Meitei						
	At the beginning of the year			1,96,000	2.06%	1,96,000	2.06%
	Changes during the year				0.00%		0.00%
	At the end of the year			1,96,000	2.06%	1,96,000	2.06%
4	Name: Takhellambam Dhanabir Singh						
	At the beginning of the year			1,75,300	1.85%	1,75,300	1.85%
	Changes during the year				0.00%		0.00%
	At the end of the year			1,75,300	1.85%	1,75,300	1.85%
5	Name: Haobam Opendro Singh						
	At the beginning of the year			1,67,00	1.76%	1,67,00	1.76%
	Changes during the year				0.00%		0.00%
	At the end of the year			1,67,00	1.76%	1,67,00	1.76%
6	Name: Laishram Victoria Devi						
	At the beginning of the year			1,66,000	1.75%	1,66,000	1.75%
	Changes during the year				0.00%		0.00%
	At the end of the year			1,66,000	1.75%	1,66,000	1.75%
7	Name: Wahengbam (O) Karuna Devi						
	At the beginning of the year			1,64,900	1.74%	1,64,900	1.74%
	Changes during the year				0.00%		0.00%
	At the end of the year			1,64,900	1.74%	1,64,900	1.74%

**(iv) Shareholding Pattern of top ten Shareholders***(Other than Directors, Promoters and Holders of GDRs and ADRs):*

S N	Particulars	Date	Reason	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
				No. of shares	% of total shares	No. of shares	% of total shares
8	Name: Thangjam Debananda Singh						
	At the beginning of the year			1,62,000	1.71%	1,62,000	1.71%
	Changes during the year				0.00%		0.00%
	At the end of the year			1,62,000	1.71%	1,62,000	1.71%
9	Name: Karotchungpu Kabui						
	At the beginning of the year			1,50,000	1.58%	1,50,000	1.58%
	Changes during the year				0.00%		0.00%
	At the end of the year			1,50,000	1.58%	1,50,000	1.58%
10	Name: Laishram Ranjit Singh						
	At the beginning of the year			1,40,000	1.47%	1,40,000	1.47%
	Changes during the year				0.00%		0.00%
	At the end of the year			1,40,000	1.47%	1,40,000	1.47%

**(v) Shareholding of Directors and Key Managerial Personnel:**

S N	Particulars	Date	Reason	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
				No. of shares	% of total shares	No. of shares	% of total shares
1	Name: Thokchom Hemo Singh						
	At the beginning of the year			9,69,000	10.21%	9,69,000	10.21%
	Changes during the year		Transfer		0.00%		0.00%
	At the end of the year			9,69,000	10.21%	9,69,000	10.21%
2	Name: Thokchom Bidyamani Devi						
	At the beginning of the year			7,80,000	8.22%	7,80,000	8.22%
	Changes during the year				0.00%		0.00%
	At the end of the year			7,80,000	8.22%	7,80,000	8.22%
3	Name: Tayenjam Rakesh Singh						
	At the beginning of the year			2,09,800	2.21%	2,09,800	2.21%
	Changes during the year		Transfer		0.00%		0.00%
	At the end of the year			2,09,800	2.21%	2,09,800	2.21%

**V. INDEBTEDNESS**

Indebtedness of the Company including interest outstanding/accrued but not due for payment

(Amount in ₹)

Particulars	Secured Loans excluding deposits	Unsecured Loans	Deposits	Total Indebtedness
<b>Indebtedness at the beginning of the financial year</b>				
i) Principal Amount	56,30,853.20	-	-	56,30,853.20
ii) Interest due but not paid	-	-	-	-
iii) Interest accrued but not due	-	-	-	-
<b>Total (i + ii + iii)</b>	<b>56,30,853.20</b>	<b>-</b>	<b>-</b>	<b>56,30,853.20</b>
<b>Change in Indebtedness during the financial year</b>				
* Addition	-	-	-	-
* Reduction	4,68,788.02	-	-	4,68,788.02
<b>Net Change</b>	<b>4,68,788.02</b>	<b>-</b>	<b>-</b>	<b>4,68,788.02</b>
<b>Indebtedness at the end of the financial year</b>				
i) Principal Amount	51,62,065.18	-	-	51,62,065.18
ii) Interest due but not paid	-	-	-	-
iii) Interest accrued but not due	-	-	-	-
<b>Total (i + ii + iii)</b>	<b>51,62,065.18</b>	<b>-</b>	<b>-</b>	<b>51,62,065.18</b>

**VI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

A. Remuneration to Managing Director, Whole-time Directors and/or Manager:

S N	Particulars of Remuneration	Name of MD/WT/Manager			Total Amount
	Name	THOKCHOM HEMO SINGH	THOKCHOM BIDYAMANI DEVI	TAYENJAM RAKESH SINGH	Amount in ₹
	Designation	Managing Director	Whole-time Director	Whole-time Director	
1	Gross Salary				-
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961				-
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961				-
	(c) Profits in lieu of salary u/s 17(3) Income-tax Act, 1961				-
2	Stock Option				-
3	Sweat Equity				-
4	Commission - as % of profit - others, specify				-
5	Salary for Professional Services	7,20,000.00	6,00,000.00	4,80,000.00	18,00,000.00
	Total (A)	7,20,000.00	6,00,000.00	4,80,000.00	18,00,000.00
	Ceiling as per the Act				

## B. Remuneration to other Directors

S N	Particulars of Remuneration	Name of Directors	Total Amount
		SANAMANI SINGH YAMBEM	Amount in ₹
1	Independent Director		-
	Fee for attending board committee	-	-
	Commission		-
	Others, please specify		-
	Total (1)	-	-
2	Other Non-Executive Directors		-
	Fee for attending board committee		-
	Commission		-
	Others, please specify		-
	Total (2)	-	-
	Total (B) = (1 + 2)	-	-
	Total Managerial Remuneration		18,00,000.00
	Overall Ceiling as per the Act		

## C. Remuneration to Key Managerial Personnel other than MD/Manager/WTD

S N	Particulars of Remuneration	Name of MD/WTD/Manager			Total Amount
	Name			UPMA JAIN	Amount in ₹
	Designation	CEO	CFO	COMPANY ECRETARY	
1	Gross Salary			1,20,000.00	1,20,000.00
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961				-
	(b) Value of perquisites u/s 17(2) Income-tax Act. 1961				-
	(c) Profits in lieu of salary u/s 17(3) Income-tax Act, 1961				-
2	Stock Option				-
3	Sweat Equity				-
4	Commission - as % of profit - others, specify				-
5	Others, please specify				-
	Total	-	-	1,20,000.00	1,20,000.00

**VII. PENALTIES / PUNISHMENT / COMPOUNDING OF OFFENCES**

Type	Section of the Companies Act	Brief Description	Details of Penalty / Punishment / Compounding fees imposed	Authority (RD / NCLT / COURT)	Appeal made, if any (give Details)
<b>A. Company</b>					
Penalty					
Punishment					
Compounding					
<b>B. Directors</b>					
Penalty					
Punishment					
Compounding					
<b>C. Other Officers in Default</b>					
Penalty					
Punishment					
Compounding					

For and On behalf of PANTHOIBI HOUSING FINANCE COMPANY LIMITED

Sd/-  
THOKCHOM HEMO SINGH  
Managing Director  
(DIN : 01498594)

Sd/-  
THOKCHOM BIDYAMANI DEVI  
Director  
(DIN : 01340972)

Place:- IMPHAL

Date:- 04.06.2018





ANNEXURE - B

FORM AOC - 2

SHELTER FOR ALL

Panthoibi Housing Finance Company Ltd.

**12<sup>TH</sup> ANNUAL REPORT**  
**2017-18**

## FORM AOC - 2

Pursuant to clause (h) of sub-section (3) of Section 134 of the Act and rule 8(2) of the Companies (Account) Rules, 2014

Form for Disclosure of particulars of contracts/arrangements entered into by the company with related parties referred to in sub section (1) of section 188 of the Companies Act, 2013 including certain arms length transaction under third proviso thereto.

### 1. Details of contracts or arrangements or transactions not at Arm's Length basis : Nil

Sl. No.	Particulars	Details
	Name(s) of the related party & nature of relationship	-
	Nature of contracts / arrangements / transaction	-
	Duration of the contracts / arrangements / transaction	-
	Salient terms of the contracts or arrangements or transaction including the value, if any	-
	Justification for entering into such contracts or arrangement or transactions	-
	Date of approval by the Board	-
	Amount paid as advances, if any	-
	Date on which the special resolution was passed in General Meeting as required under first proviso to section 188	-

### 2. Details of contracts or arrangements or transactions at Arm's Length basis

Sl. No.	Particulars	Details
1	Name(s) of the related party & nature of relationship	Mr. Thokchom Hemo Singh (Managing Director)
	Nature of contracts / arrangements / transaction	Professional Services
	Duration of the contracts / arrangements / transaction	12 (Twelve) months : 01.04.2017 to 31.03.2018
	Salient terms of the contracts or arrangements or transaction including the value, if any	Mr. Thokchom Hemo Singh was appointed as Head-Business Development / Finance in professional capacity on a monthly remuneration of ₹ 60,000
	Date of approval by the Board	August 08, 2016
	Amount paid as advances, if any	-
2	Name(s) of the related party & nature of relationship	Mrs. Thokchom Bidyamani Devi (Executive Director)
	Nature of contracts / arrangements / transaction	Professional Services
	Duration of the contracts / arrangements / transaction	12 (Twelve) months : 01.04.2017 to 31.03.2018
	Salient terms of the contracts or arrangements or transaction including the value, if any	Mr. Thokchom Bidyamani Devi was appointed as Head-Human Resource Development / Business Development in professional capacity on a monthly remuneration of ₹ 50,000
	Date of approval by the Board	August 08, 2016
	Amount paid as advances, if any	-

**2. Details of contracts or arrangements or transactions at Arm's Length basis (contd.)**

Sl. No.	Particulars	Details
3	Name(s) of the related party & nature of relationship	Mr. Tayenjam Rakesh Singh (Executive Director)
	Nature of contracts / arrangements / transaction	Professional Services
	Duration of the contracts / arrangements / transaction	12 (Twelve) months : 01.04.2017 to 31.03.2018
	Salient terms of the contracts or arrangements or transaction including the value, if any	Mr. Tayenjam Rakesh Singh was appointed as SBU-Head Information Technology / Technical Engineering in professional capacity on a monthly remuneration of ₹ 40,000
	Date of approval by the Board	August 08, 2016
	Amount paid as advances, if any	-
4	Name(s) of the related party & nature of relationship	Mrs. Thokchom Bidyamani Devi (Executive Director)
	Nature of contracts / arrangements / transaction	Services
	Duration of the contracts / arrangements / transaction	2 (Two) years : 01.04.2017 to 31.03.2019
	Salient terms of the contracts or arrangements or transaction including the value, if any	Mr. Thokchom Bidyamani Devi has given a premises to company on rent on an annual rental basis of ₹ 2,40,000
	Date of approval by the Board	August 08, 2016
	Amount paid as advances, if any	-

For and On behalf of PANTHOIBI HOUSING FINANCE COMPANY LIMITED

Sd/-  
THOKCHOM HEMO SINGH  
Managing Director  
(DIN : 01498594)

Sd/-  
THOKCHOM BIDYAMANI DEVI  
Director  
(DIN : 01340972)

Place:- IMPHAL

Date:- 04.06.2018

**LIST OF BOARD MEETING OF PANTHOIBI HOUSING FINANCE COMPANY LIMITED DURING THE YEAR 2017-18**

S No.	Date of Board Meeting	Total No. of Directors as on the date of Meeting	Attendance	
			No. of Directors	% of Attendance
1	13-04-2017	4	4	100%
2	08-05-2017	4	4	100%
3	30-05-2017	4	4	100%
4	16-06-2017	4	4	100%
5	26-06-2017	4	4	100%
6	12-07-2017	4	4	100%
7	07-08-2017	4	4	100%
8	09-09-2017	4	4	100%
9	23-09-2017	4	4	100%
10	13-10-2018	4	4	100%
11	15-11-2017	4	3	75%
12	27-11-2017	4	4	100%
13	08-12-2017	4	4	100%
14	12-12-2017	4	4	100%
15	30-12-2017	4	4	100%
16	16-01-2018	4	4	100%
17	17-02-2018	4	4	100%
18	27-03-2018	4	4	100%

**STATEMENT OF CHANGES IN EQUITY FOR THE F.Y. ENDED MARCH 2018  
Pursuant to Section 2(40) & 129 of the Companies Act, 2013**

S. No.	Particulars	Amount in ₹
A	Equity Share Capital at the beginning of the year	9,49,22,000
B	Increase in Share Capital through: Right Issue Bonus Issue Private Placement	- - -
C	Decrease in Equity Share Capital through Buy Back Forfeiture	- -
D	Equity Share Capital at the end of the year ( A + B + C )	9,49,22,000

For and On behalf of PANTHOIBI HOUSING FINANCE COMPANY LIMITED

Sd/-  
THOKCHOM HEMO SINGH  
Managing Director  
(DIN : 01498594)

Sd/-  
THOKCHOM BIDYAMANI DEVI  
Director  
(DIN : 01340972)

Place:- IMPHAL  
Date:- 04.06.2018



# AUDITORS' REPORT

SHELTER FOR ALL

Panthoibi Housing Finance Company Ltd.

**12<sup>TH</sup> ANNUAL REPORT**  
**2017-18**

## INDEPENDENT AUDITOR'S REPORT

To the Members of **Panthoibi Housing Finance Company Limited**

### Report on the Financial Statements

We have audited the accompanying financial statements of Panthoibi Housing Finance Company Limited ("the Company"), which comprise the Balance Sheet as at 31st March, 2018, the Statement of Profit and Loss, the Cash Flow Statement for the year then ended, and a summary of the significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

The Company's Board of Directors is responsible for the matters stated in Section 134(5) of the Companies Act, 2013 ("the Act") with respect to the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Company in accordance with the accounting principles generally accepted in India, including the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding of the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit.

We have taken into account the provisions of the act, the accounting and auditing standards and matters which are required to be included in the audit report under the provisions of the Act and the Rules made thereunder.

We conducted our audit in accordance with the standards on Auditing specified under Section 143(10) of the Act. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal financial control relevant to the Company's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by the Company's Directors, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

### Opinion

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the Company as at 31st March,

2018, and profit/loss and its cash flows for the year ended on that date.

Our opinion is not modified in respect of these matters.

### Report on Other Legal and Regulatory Requirements

1. This report includes a statement on the matters specified in paragraph 3 and 4 of the Companies (Auditor's Report) Order 2016 ("the Order"), issued by the Central Government of India in terms of sub-section (11) of section 143 of the Companies Act, 2013, since in our opinion and according to the information and explanations given to us, the said order is not applicable to the company.
2. As required by Section 143(3) of the Act, we report that:
  - a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit
  - b) In our opinion, proper books of account as required by law have been kept by the Company so far as it appears from our examination of those books
  - c) The Balance Sheet, the Statement of Profit and Loss and the Cash Flow Statement dealt with by this Report are in agreement with the books of account.
  - d) In our opinion, the aforesaid financial statements comply with the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014
  - e) On the basis of the written representations received from the directors as on 31st March, 2018 taken on record by the Board of Directors, none of the directors is disqualified as on 31st March, 2018 from being appointed as a director in terms of Section 164(2) of the Act
  - f) With respect to the adequacy of the internal financial controls over financial reporting of the Company and the operating effectiveness of such controls, refer to our separate Report in "Annexure A"
  - g) With respect to the other matters to be included in the Auditor's Report in accordance with Rule 11 of the Companies (Audit and Auditors) Rules, 2014, in our opinion and to the best of our information and according to the explanation given to us:
    - i. The Company does not have any pending litigations which would impact its financial position
    - ii. The Company did not have any long-term contracts including derivative contracts for which there were any material foreseeable losses
    - iii. There were no amounts which were required to be transferred to the Investor Education and Protection Fund by the Company

**For Rajesh Bimal & Associates**

**Chartered Accountants**

**FRN: 326529E**

**RAJESH KUMAR JAIN**

**(Partner)**

**Membership No. 058795**

**Place: Guwahati**

**Date: 04.06.2018**

## Annexure A to the Independent Auditor's Report

We report that:

- i. As explained to us, the Company is maintaining proper records showing full particulars including quantitative details and situation of fixed asset. The fixed assets have been physically verified by management at reasonable intervals. No material discrepancies were noticed on such verification.
- ii. The Company does not have any Inventories and hence this clause is not applicable.
- iii. According to the information and explanation given to us and on the basis of our examination of the books of account, the Company has not granted any loans, secured or unsecured, to companies, firms, Limited Liability Partnerships or other parties listed in the register maintained under Section 189 of the Companies Act, 2013. Consequently, the provisions of clauses iii (a), (b) and (c) of the order are not applicable to the Company.
- iv. In respect of loans, investments, guarantees, and security, provisions of section 185 and 186 of the Companies Act, 2013 have been complied with.
- v. The company has not accepted any deposits from the public covered under sections 73 to 76 of the Companies Act, 2013.
- vi. As per information & explanation given by the management, maintenance of cost records has not been specified by the Central Government under sub-section (1) of section 148 of the Companies Act, 2013.
- vii.
  - a. According to the records of the company, undisputed statutory dues including Provident Fund, Investor Education and Protection Fund, Employees' State Insurance, Income-tax, Sales-tax, Service Tax, Custom Duty, Excise Duty, value added tax, cess and any other statutory dues to the extent applicable, have generally been regularly deposited with the appropriate authorities. According to the information and explanations given to us there were no outstanding statutory dues as on 31st of March, 2018 for a period of more than six months from the date they became payable.
  - b. According to the information and explanations given to us, there is no amount payable in respect of income tax, service tax, sales tax, customs duty, excise duty, value added tax and cess whichever applicable, which have not been deposited on account of any disputes.
- viii. In our opinion and according to the information and explanations given by the management, we are of the opinion that, the Company has not defaulted in repayment of dues to a financial institution, bank, Government or debenture holders, as applicable to the company.
- ix. Based on our audit procedures and according to the information given by the management, the company has not raised any money by way of initial public offer or further public offer (including debt instruments) or taken any term loan during the year.
- x. According to the information and explanations given to us, we report that no fraud by the company or any fraud on the Company by its officers or employees has been noticed or reported during the year.
- xi. The Company has not paid any managerial remuneration and hence this clause is not applicable.
- xii. The company is not a Nidhi Company. Therefore clause (xii) of the order is not applicable to the company.
- xiii. According to the information and explanations given to us, all transactions with the related parties are in compliance with section 177 and 188 of Companies Act, 2013 where applicable and the details have been disclosed in the Financial Statements etc. as required by the applicable accounting standards.
- xiv. The company has not made any preferential allotment or private placement of shares or fully or partly convertible debentures during the year under review.



- xv. The Company has not entered into non-cash transactions with directors or persons connected with them.
- xvi. The company is not required to be registered under section 45-IA of the Reserve bank of India Act, 1934.

**For Rajesh Bimal & Associates**

**Chartered Accountants**

**FRN: 326529E**

**RAJESH KUMAR JAIN**

**(Partner)**

**Membership No. 058795**

**Place: Guwahati**

**Date: 04.06.2018**

## **Annexure B to the Independent Auditor's Report**

### **Report on Internal Financial Controls under Clause (i) of Sub-section 3 of Section 143 of the Companies Act, 2013 ("the Act")**

We have audited the internal financial controls over financial reporting of M/s Panthoibi Housing Finance Company Limited ("the Company") as of 31st March, 2018 in conjunction with our audit of the financial statements of the Company for the year ended on that date.

#### **Management's Responsibility for Internal Financial Controls**

The Company's management is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India. These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to company's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Companies Act, 2013.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on the Company's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting (the "Guidance Note") and the Standards on Auditing, issued by ICAI and deemed to be prescribed under section 143(10) of the Companies Act, 2013, to the extent applicable to an audit of internal financial controls, both applicable to an audit of Internal Financial Controls and, both issued by the Institute of Chartered Accountants of India. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.

Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Company's internal financial controls system over financial reporting.

#### **Meaning of Internal Financial Controls Over Financial Reporting**

A company's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal financial control over financial reporting includes those policies and procedures that

1. pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company;

2. provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorisations of management and directors of the company; and
3. provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the company's assets that could have a material effect on the financial statements.

### **Inherent Limitations of Internal Financial Controls Over Financial Reporting**

Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

### **Opinion**

In our opinion, the Company has, in all material respects, an adequate internal financial controls system over financial reporting and such internal financial controls over financial reporting were operating effectively as at 31st March, 2018, based on the internal control over financial reporting criterion established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India.

**For Rajesh Bimal & Associates**

**Chartered Accountants**

**FRN: 326529E**

**RAJESH KUMAR JAIN**

**(Partner)**

**Membership No. 058795**

**Place: Guwahati**

**Date: 04.06.2018**

## Annexure C to the Independent Auditor's Report

### Annexure to Audit Report in pursuance to Housing Finance Companies - Auditor's Report (NHB) Direction, 2016

1. The Housing Finance Company namely Panthoibi Housing Finance Company Limited (the Company) has obtained a certificate of registration from the National Housing Bank (NHB) vide certificate no. 10.077.09 dated 01.10.2009
2. The Company has complied with para 3(A)II of Housing Finance Companies - Auditor's Report (NHB) Direction, 2016, meeting the required Net Owned Fund (NOF) as prescribed under Section 29A of the National Housing Bank Act, 1987 including paid up equity shares
3. The Company has complied with section 29C of the National Housing bank Act, 1987
4. The Board of Directors of the Company has passed a resolution on dated 26.06.2009 for non-acceptance of any public deposits
5. The Company has not accepted any public deposits during the period ending 31.03.2018
6. The total borrowing of the company for the period ending 31.03.2018 is within 16 times of NOF as prescribed under paragraph 3(2) of the Housing Finance Companies (NHB) Directions, 2010
7. The Company has complied with the prudential norms on income recognition, accounting standards, asset classification, loan-to-value ratio, provisioning requirements, disclosure in balance sheet, investment in real estate, exposure to capital market and engagement of brokers, and concentration of credit/investments as specified in the Housing Finance Companies (NHB) Directions, 2010
8. As explained to us and according to information and explanation provided to us, the capital adequacy ratio as disclosed in the Schedule-II return submitted to the national Housing Bank in terms of the Housing Finance Companies (NHB) Directions, 2010 has been correctly determined and such ratio is in compliance with the minimum capital to risk weighted asset ratio (CRAR) prescribed therein
9. The Housing Finance Company has submitted following Schedule II return as specified in the Housing Finance Companies (NHB) Directions, 2010 during the period under review

Schedule II return for the period ending	Due date of Filing of return	Actual date of filing of return and acknowledgement no.
September 2017 (Manual)	15.11.2017	11.11.2017
September 2017 (Online)	15.11.2017	14.05.2018
March 2018 (Manual)	15.05.2018	14.05.2018
March 2018 (Online)	15.05.2018	02.06.2018

10. According to the information and explanation given to us, the company is not accepting/holding public deposits and has an asset size of less than ₹100 crore. Therefore, submission of Schedule III, as specified in para 44(1)(ii) of the Housing Finance Companies (NHB) Directions, 2010 is not applicable to the company
11. Based on our audit procedures and the information and explanations given by the management, the company has complied with the requirements contained in para 37(1) of the Housing Finance Companies (NHB) Directions, 2010 while opening new branch office(s)
12. As explained to us and according to information and explanation provided to us the Company has not lent any loan against its own share
13. As explained to us and according to information and explanation provided to us the company has not granted any loan against bullion/primary gold and gold coins; and/or for purchase of gold in any form including primary gold, gold bullion, gold jewellery, gold coins, units of Exchange traded Funds (ETF) and units of gold mutual fund

14. During the period a provision of ₹52,558.35 was made for sub-standard assets for one account
15. During the period, the company has received subsidy of ₹23,94,467 under Pradhan Mantri Awas Yojana - Credit Linked Subsidy Scheme (PMAY-CLSS) from National Housing Bank, the same was credited to related borrowers' home loan account upfront deducting it from the principal loan outstanding. Following are the details:

Sl No	Loan A/c No	Borrower Name	Subsidy Received
1	00244	Takhellambam Phajarei Leima	36,950
2	00246	Moirangthem Ibecha Devi	69,324
3	00249	Phairembam Shurmila Devi	54,777
4	00250	Laishram Nonibala Devi	35,065
5	00251	Mayanglambam Shanta Singh	70,422
6	00254	Samurailatpam Gandhi Sharma	1,05,682
7	00255	Khumukcham Ibochouba Singh	70,422
8	00258	Saikhom Rakesh Singh	72,205
9	00259	Naorem Niranjana Devi	81,941
10	00260	Thounaojam Jeni Leima	1,06,740
11	00261	Haobijam Parimo Singh	2,19,236
12	00262	Yambem Subol Singh	2,19,822
13	00264	Ningombam Inaobi Devi	1,47,278
14	00265	Moirangthem Henary Singh	2,19,604
15	00266	Joychandra Kakchingtabam	1,83,125
16	00267	Oinam Ranjit Singh	1,64,556
17	00268	Yumnam Binita Devi	1,10,094
18	00269	Irom Chandani Leima	1,10,094
19	00270	Waingkheirakpam Modhuchandra Singh	73,396
20	00271	Ngangom Radhapiyari Devi	1,10,094
21	00272	Phurailatpam Hellaba Singh	1,33,640
<b>TOTAL</b>			<b>23,94,467</b>

16. During the period Processing Fee of ₹33,000 was received from the National Housing Bank under PMAY-CLSS including TDS of ₹3,300 pertaining to 11 loan accounts
17. During the period, details of loan sanctioned and disbursed made by the company are as under

Particulars	Product Scheme	No. of Account	Amount in ₹
<b>Housing Loan (Sanction)</b>	Regular	5	32,50,000.00
	PMAY-Urban	33	2,61,50,000.00
	PMAY-Rural	4	29,00,000.00
	<b>Subtotal</b>	<b>42</b>	<b>3,23,00,000.00</b>
<b>Housing Loan (Disbursed)</b>	Regular	5	27,50,000.00
	PMAY-Urban	42	2,30,00,000.00
	PMAY-Rural	4	22,50,000.00
	<b>Subtotal</b>	<b>51</b>	<b>2,80,00,000.00</b>

**Note:** The Company provides PMAY-CLSS home loan under its 'Urban Home Loan' and 'Rural Home Loan' product Category.

18. CRAR values stood as on 31.03.2018 was 184.76%

**For Panthoibi Housing Finance Company Ltd.**

**Thokchom Hemo Singh**

**Managing Director**

**Thokchom Bidyamani Devi**

**Executive Director**

**For Rajesh Bimal & Associates**

**Chartered Accountants**

**FRN: 326529E**

**Upma Jain**

**Company Secretary**

**RAJESH KUMAR JAIN**

**(Partner)**

**Membership No. 058795**

**Place: Guwahati**

**Date: 04.06.2018**

## Balance Sheet as at 31st March, 2018

Amount in ₹

Particular	Note No.	As at 31st March 2018	As at 31st March 2017
<b>EQUITY AND LIABILITIES</b>			
<b>Shareholders' Funds</b>			
Share Capital	1	9,49,32,000.00	9,49,32,000.00
Reserves and Surplus	2	2,35,23,847.94	2,27,91,442.98
Money received against share warrants			
		<b>11,84,55,847.94</b>	<b>11,77,23,442.98</b>
<b>Share Application Money Pending Allotment</b>		<b>3,50,000.00</b>	
<b>Non Current Liabilities</b>			
Long Term Borrowings		5,75,596.40	7,02,829.70
Deferred Tax Liabilities (Net)	4		13,861.48
Other Long Term Liabilities			
Long Term Provisions	5	4,20,866.87	3,51,347.00
		<b>9,96,463.27</b>	<b>10,68,038.18</b>
<b>Current Liabilities</b>			
Short Term Borrowings		45,86,468.78	49,28,023.50
Trade Payables			
(A) Micro Enterprises and Small enterprises			
(B) Others			
Other Current Liabilities	6	13,85,190.00	1,90,655.00
Short Term Provisions	5	(6,77,792.93)	10,10,624.00
		<b>52,93,865.85</b>	<b>61,29,302.50</b>
<b>TOTAL</b>		<b>12,50,96,177.06</b>	<b>12,49,20,783.66</b>
<b>ASSETS</b>			
<b>Non Current Assets</b>			
Fixed Assets	7		
Tangible Assets		1,31,15,234.74	1,35,51,388.17
Intangible Assets		16,34,152.00	
Plant Machinery			
Capital Work In Progress			
Intangible Assets Under Development			
Non Current Investments			
Deferent Tax Assets (Net)	4	48,036.24	
Long Term Loans & Advances	8	10,91,06,554.00	10,48,66,173.00
Other Non Current Assets	9	1,20,000.00	1,80,000.00
		<b>12,40,23,976.98</b>	<b>11,85,97,561.17</b>
<b>Current Assets</b>			
Current Investments			
Inventories			
Trade Receivables			
Cash and Cash Equivalents	10	9,48,958.16	38,70,679.57
Short Term Loans & Advances	8	30,725.92	10,30,470.92
Other Current Assets	11	92,516.00	14,22,072.00
		<b>10,72,200.08</b>	<b>63,23,222.49</b>
<b>TOTAL</b>		<b>12,50,96,177.06</b>	<b>12,49,20,783.66</b>

As per our report of even date  
For RAJESH BIMAL & ASSOCIATES  
Chartered Accountants  
(FRN: 326529E)

Sd/-  
UPMA JAIN  
Company Secretary

Sd/-  
THOKCHOM HEMO SINGH  
Managing Director  
DIN: 01340972

Sd/-  
THOKCHOM BIDYAMANI  
DEVI  
Executive Director  
DIN: 01498594

RAJESH KUMAR JAIN  
PARTNER  
Membership No. 058795  
Place: Guwahati  
Date: 04.06.2018

**Statement of Profit and Loss for the year ended 31st March, 2018**
**Amount in ₹**

Particular	Note No.	As at 31st March 2018	As at 31st March 2017
<b>Revenue</b>			
Revenue from operations	12	1,65,69,781.00	1,57,62,802.00
Less: Excise duty			
<b>Net Sales</b>		<b>1,65,69,781.00</b>	<b>1,57,62,802.00</b>
Other Income		8,10,479.00	6,51,235.00
<b>Total Revenue</b>		<b>1,73,80,260.00</b>	<b>1,64,14,037.00</b>
<b>Expenses</b>			
Cost of Material Consumed			
Purchase of stock-in-trade			
Changes in Inventories			
Employee Benefit Expenses	14	98,20,965.00	65,33,868.00
Finance Costs	15	5,79,768.70	5,15,322.70
Depreciation and Amortization Expenses	16	12,09,976.43	9,43,674.66
Other Expenses	17	48,66,509.63	38,21,430.11
<b>Total Expenses</b>		<b>1,64,77,219.76</b>	<b>1,18,14,295.47</b>
<b>Profit before exceptional, extraordinary and prior period items and tax</b>		<b>9,03,040.24</b>	<b>45,99,741.53</b>
Exceptional Items			
<b>Profit before extraordinary and prior period items and tax</b>		<b>9,03,040.24</b>	<b>45,99,741.53</b>
Extraordinary Items			
Prior Period Items			
<b>Profit Before Tax</b>		<b>9,03,040.24</b>	<b>45,99,741.53</b>
<b>Tax Expenses</b>			
Current Tax	18	2,32,533.00	14,21,320.00
Deferred Tax	19	(61,897.72)	32,962.48
Excess/Short Provision Relating Earlier Year Tax	20		
<b>Profit (Loss) for the period</b>		<b>7,32,404.96</b>	<b>31,45,459.05</b>
<b>Earning Per Share</b>			
<b>Basic</b>	21		
Before Extraordinary Items		0.08	0.33
After Extraordinary Adjustment		0.08	0.33
<b>Diluted</b>			
Before Extraordinary Items			
After Extraordinary Adjustment			
<b>SIGNIFICANT ACCOUNTING POLICIES &amp; NOTES TO THE ACCOUNTS</b>	22		

The accompanying notes are an integral part of the financial statements

As per our report of even date  
For **RAJESH BIMAL & ASSOCIATES**  
Chartered Accountants  
(FRN: 326529E)

Sd/-  
**UPMA JAIN**  
Company Secretary

Sd/-  
**THOKCHOM HEMO SINGH**  
Managing Director  
DIN: 01340972

Sd/-  
**THOKCHOM BIDYAMANI DEVI**  
Executive Director  
DIN: 01498594

**RAJESH KUMAR JAIN**  
PARTNER  
Membership No. 058795  
Place: Guwahati  
Date: 04.06.2018



## Cash Flow Statement for the year ended 31st March, 2018

Amount in ₹

	Particulars	As at 31st March 2018	As at 31st March 2017
<b>A.</b>	<b>Cash Flow From Operating Activities</b>		
	Net Profit before tax and extraordinary items (as per Statement of Profit and Loss)	7,52,738.25	39,64,057.22
	Adjustments for non Cash/Non trade items:		
	Depreciation & Amortization Expenses	12,09,976.43	9,43,674.66
	Finance Cost	5,79,768.70	5,15,322.70
	Other Inflows / (Outflows) of Cash	2,19,821.86	6,46,842.31
	<b>Operating profits before Working Capital Changes</b>	<b>27,62,305.24</b>	<b>60,69,896.89</b>
	Adjusted For:		
	Increase / (Decrease) in other Current Liabilities	(4,93,881.93)	9,72,579.48
	(Increase) / Decrease in Short Term Loans & Advances	23,29,301.00	(2,50,970.92)
	(Increase) / Decrease in Other Current Assets	60,000.00	28,500.00
	<b>Cash Generated from Operations</b>	<b>46,57,724.31</b>	<b>68,20,005.45</b>
	Income Tax (Paid) / Refund		(17,26,020.08)
	<b>Net Cash flow from Operating Activities (A)</b>	<b>46,57,724.31</b>	<b>50,93,985.37</b>
<b>B.</b>	<b>Cash Flow From Investing Activities</b>		
	Purchase of Tangible Assets	(7,73,823.00)	(54,64,219.00)
	Proceeds from Sales of Intangible Assets	4,08,538.00	
	Purchase of Intangible Assets	(20,42,690.00)	
	Cash Advances and Loans made to other parties	(73,38,745.00)	(52,63,859.00)
	Cash Advances and loans received back	30,98,364.00	17,24,206.00
	Other Inflow / (Outflow) of Cash		60,000.00
	<b>Net Cash used in Investing Activities (B)</b>	<b>(66,48,356.00)</b>	<b>(89,43,872.00)</b>
<b>C.</b>	<b>Cash Flow From Financing Activities</b>		
	Finance Cost	(5,79,768.70)	(5,15,322.70)
	Increase in / (Repayment) of Short Term Borrowings	(3,41,554.72)	(5,73,641.50)
	Increase in / (Repayment) of Long Term Borrowings	(1,27,233.30)	7,02,829.70
	Increase in / (Decrease) in Share Capital		4,30,000.00
	Increase in / (Decrease) in Share Application money pending allotment	3,50,000.00	
	Other Inflows / (Outflows) of Cash	(2,32,533.00)	(14,54,282.48)
	<b>Net Cash used in Financing Activities (C)</b>	<b>(9,31,089.72)</b>	<b>(14,10,416.98)</b>
<b>D.</b>	<b>Net Increase / (Decrease) in Cash &amp; Cash Equivalent (A+B+C)</b>	<b>(29,21,721.41)</b>	<b>(52,60,303.61)</b>
<b>E.</b>	Cash & Cash Equivalents at Beginning of period	38,70,679.57	91,30,983.18
<b>F.</b>	Cash & Cash Equivalents at End of period	9,48,958.16	38,70,679.57
<b>G.</b>	<b>Net Increase / (Decrease) in Cash &amp; Cash Equivalents (F – E)</b>	<b>(29,21,721.41)</b>	<b>(52,60,303.61)</b>

The accompanying notes are an integral part of the financial statements

As per our report of even date  
For RAJESH BIMAL & ASSOCIATES  
Chartered Accountants  
(FRN: 326529E)

Sd/-  
UPMA JAIN  
Company Secretary

Sd/-  
THOKCHOM HEMO SINGH  
Managing Director  
DIN: 01340972

Sd/-  
THOKCHOM BIDYAMANI  
DEVI  
Executive Director  
DIN: 01498594

RAJESH KUMAR JAIN  
PARTNER  
Membership No. 058795  
Place: Guwahati  
Date: 04.06.2018

## Note:

- The Cash Flow Statement has been prepared by Indirect Method as per AS-3 issued by ICAI
- Figures of previous year have been rearranged / regrouped wherever necessary
- Figures in brackets are outflow / deductions

## Notes to Financial Statement for the year ended 31st March 2018

The previous year figures have been regrouped/reclassified, wherever necessary to conform to the current year presentation

### Note No. 1 Share Capital

Amount in ₹

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Authorized :</b> 15000000 (31/03/2017:15000000) Equity Shares of ₹10.00 per value	15,00,00,000.00	15,00,00,000.00
<b>Issued :</b> 9493200 (31/03/2017:9450200) Equity Shares of ₹10.00 per value	9,49,32,000.00	9,49,32,000.00
<b>Subscribed and paid-up :</b> 9493200 (31/03/2017:9450200) Equity Shares of ₹10.00 per value	9,49,32,000.00	9,49,32,000.00
<b>Total</b>	<b>9,49,32,000.00</b>	<b>9,49,32,000.00</b>

### Reconciliation of the Shares outstanding at the beginning and at the end of the reporting period

#### Equity Shares

Amount in ₹

Particulars	As at 31st March 2018		As at 31st March 2017	
	No. of Shares	Amount	No. of Shares	Amount
At the beginning of the period	94,93,200	9,49,32,000.00	94,93,200	9,49,32,000.00
Issued during the Period				
Redeemed or bought back during the period				
<b>Outstanding at the end of the period</b>	<b>94,93,200</b>	<b>9,49,32,000.00</b>	<b>94,93,200</b>	<b>9,49,32,000.00</b>

### Right, Preferences and Restriction attached to shares

#### Equity Shares

The Company has only one class of Equity having a par value ₹ 10.00 per share. Each shareholder is eligible for one vote per share held. The dividend proposed by the board of directors is subject to the approval of the shareholders in ensuing Annual General Meeting, except in case of interim dividend. In the vent of liquidation, the Equity shareholders are eligible to receive the remaining assets of the company after distribution of all preferential amounts, in proportion to their shareholding.

### Details of shareholders holding more than 5% shares in the Company

Type of Share	Name of Shareholders	As at 31st March 2018		As at 31st March 2017	
		No. of Shares	% of Holding	No. of Shares	% of Holding
Equity [NV: 10.00]	Thokchom Hemo Singh	9,69,000	10.21	9,69,000	10.21
Equity [NV: 10.00]	Thokchom Bidyamani Devi	7,80,000	8.22	7,80,000	8.22
<b>Total :</b>		<b>17,49,000</b>	<b>18.43</b>	<b>17,49,000</b>	<b>18.43</b>

## Note No. 2 Reserves and Surplus

Amount in ₹

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Surplus</b>		
Opening Balance	1,82,21,579.49	1,57,11,804.75
Add: Profit for the year	7,32,404.96	31,45,459.05
Less: Deletion During the year	1,50,301.99	6,35,684.31
<b>Closing Balance</b>	<b>1,88,03,682.46</b>	<b>1,82,21,579.49</b>
<b>Statutory Reserve U/s 29C of the NHB Act, 1987</b>		
Opening Balance	45,69,863.49	39,34,179.18
Add: Addition during the year	1,50,301.99	6,35,684.31
Less: Deletion during the year		
<b>Closing Balance</b>	<b>47,20,165.48</b>	<b>45,69,863.49</b>
<b>Balance carried to Balance Sheet</b>	<b>2,35,23,847.94</b>	<b>2,27,91,442.98</b>

## Note No. Long Term Borrowings

Amount in ₹

Particulars	As at 31st March 2018			As at 31st March 2017		
	Non-Current	Current Maturities	Total	Non-Current	Current Maturities	Total
<b>Term Loan - From banks</b>						
ICICI Bank Car Loan unsecured	5,75,596.40		5,75,596.40	7,02,829.70		7,02,829.70
	<b>5,75,596.40</b>		<b>5,75,596.40</b>	<b>7,02,829.70</b>		<b>7,02,829.70</b>
<b>The Above Amount Includes</b>						
secured Borrowings	5,75,596.40		5,75,596.40	7,02,829.70		7,02,829.70
<b>Net Amount</b>	<b>5,75,596.40</b>	<b>0</b>	<b>5,75,596.40</b>	<b>7,02,829.70</b>	<b>0</b>	<b>7,02,829.70</b>

**ICICI Bank** Car Loan was taken during F.Y. 2016-17 and carried @ 8% p.a. The loan is repayable in 48 instalments of ₹ 15,850 each along with interest, from the date of loan. The loan is secured by hypothecation of Maruti Car of the company. Further the loan has been guaranteed by the personal guarantee of Name of Director/other of ₹ 7,46,000.00

**Note No.4 Deferred Tax**
**Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Deferred tax liability</b>		
Deferred tax Liabilities		13,861.48
<b>Gross deferred tax liability</b>		<b>13,861.48</b>
<b>Deferred tax assets</b>		
Deferred tax asset fixed assets	48,036.24	
<b>Gross deferred tax asset</b>	<b>48,036.24</b>	
<b>Net deferred tax assets</b>	<b>48,036.24</b>	
<b>Net deferred tax liability</b>		<b>13,861.48</b>

**Net Deferred Tax Assets/(Liability)**
**Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Deferred tax assets on :-</b>		
Fixed Assets	61,897.72	0.00
<b>Gross deferred tax asset (A)</b>	<b>61,897.72</b>	<b>0.00</b>
<b>Deferred tax liability on :-</b>		
Fixed Assets	0.00	13,861.48
<b>Gross deferred tax liability (B)</b>	<b>0.00</b>	<b>13,861.48</b>
<b>Net deferred tax assets/(liability) (A - B)</b>	<b>61,897.72</b>	<b>(13,861.48)</b>

**Note No. 5 Provision**
**Amount in ₹**

Particulars	As at 31st March 2018			As at 31st March 2017		
	Long-term	Short-term	Total	Long-term	Short-term	Total
<b>Other provisions</b>						
Opening Contingent Provision against Standard Assets	3,51,347.00		3,51,347.00	3,40,189.00		3,40,189.00
Provision For Housing Loan	29,354.98		29,354.98	18,055.00		18,055.00
Provision For Loan against Property	(12,393.46)		(12,393.46)	(6,897.00)		(6,897.00)
Loan Loss Provision	52,558.35		52,558.35			
Current tax provision		(7,67,467.00)	(7,67,467.00)		9,21,320.00	9,21,320.00
Contingent Provision against Standard Asset		89,674.07	89,674.07		89,304.00	89,304.00
	<b>4,20,866.87</b>	<b>(6,77,792.93)</b>	<b>(2,56,926.06)</b>	<b>3,51,347.00</b>	<b>10,10,624.00</b>	<b>13,61,971.00</b>
<b>Total</b>	<b>4,20,866.87</b>	<b>(6,77,792.93)</b>	<b>(2,56,926.06)</b>	<b>3,51,347.00</b>	<b>10,10,624.00</b>	<b>13,61,971.00</b>

**Note No. Short-term Borrowings****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Loans Repayable on Demands - From banks</b>		
Working capital loans banks secured from State Bank of India	45,86,468.78	49,28,023.50
	<b>45,86,468.78</b>	<b>49,28,023.50</b>
<b>The Above Amount Includes</b>		
Secured Borrowings	45,86,468.78	49,28,023.50
<b>Total</b>	<b>45,86,468.78</b>	<b>49,28,023.50</b>

The Overdraft from State Bank of India has been guaranteed by the Director Smt. Thokchom Ongbi Bidyamani Devi w/ o Thokchom Hemo Singh against a collateral security of 0.0234 Hectares (2518.75 Sq. Ft.) of homestead land with three storied (G+3) building covered under C.S. Dag 4176/4760 Village No. 88 Lalambung Bazar, Imphal West standing in the name of Smt. Thokchom Ongbi Bidyamani Devi, a resident of Uripok Achom Leikai, P.O. & P.S. Imphal, Imphal West District, Manipur.

**Note No. 6 Other Current Liabilities****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Others payables</b>		
EPF Employee Contribution		36,060.00
Provision For Telephone and Internet Bill		40,000.00
Rajesh Bimal and Associates	45,000.00	45,652.00
SL Gangwal and Co.	45,000.00	45,652.00
Kensoft Infotech Limited	12,63,190.00	
Provision For Rent	22,000.00	
Service Tax / GST		14,595.00
TDS Payable	10,000.00	8,696.00
	<b>13,85,190.00</b>	<b>1,90,655.00</b>
<b>Total</b>	<b>13,85,190.00</b>	<b>1,90,655.00</b>

Note No. 7 Fixed Assets Chart as at 31st March 18

Assets		Gross Block				Accumulated Depreciation / Amortisation				Net Block		Amount in ₹
	Useful Life (in Years)	Balance as at 1st April 2017	Additions during the year	Addition on account of business acquisition	Deletion during the year	Balance as at 31st March 2018	Balance as at 1st April 2017	Provided during the year	Deletion / adjustments during the year	Balance as at 31st March 2018	Balance as at 31st March 2017	
<b>A Tangible Assets</b>												
<b>Own Assets</b>												
Land		83,36,000.00				83,36,000.00				83,36,000.00	83,36,000.00	
Building		17,73,192.00				17,73,192.00	1,65,274.73	78,305.57		2,43,580.30	15,29,611.70	16,07,917.27
Maruti Car		8,80,269.00				8,80,269.00	1,13,951.00	1,98,399.78		3,12,350.78	5,67,918.22	7,66,318.00
Furniture and Fitting		17,43,432.00				17,43,432.00	4,85,670.07	2,27,654.91		7,13,324.98	10,30,107.02	12,57,761.93
Computer and Accessories		23,07,594.00	4,70,025.00			27,77,619.00	10,96,778.89	6,26,124.04		17,22,902.93	10,54,716.07	12,10,815.11
Misc. Other Assets		5,46,027.00	96,798.00			6,42,825.00	1,96,582.86	61,877.68		2,58,460.54	3,84,364.46	3,49,444.14
AC Machines		36,000.00	2,07,000.00			2,43,000.00	26,649.63	15,697.49		42,347.12	2,00,652.88	9,350.37
Generator		58,100.00				58,100.00	44,318.65	1,916.96		46,235.61	11,864.39	13,781.35
<b>Total (A)</b>		<b>1,56,80,614.00</b>	<b>7,73,823.00</b>			<b>1,64,54,437.00</b>	<b>21,29,225.83</b>	<b>12,09,976.43</b>		<b>33,39,202.26</b>	<b>1,31,15,234.74</b>	<b>1,35,51,388.17</b>
<b>P.Y Total</b>		<b>1,02,54,195.00</b>				<b>1,02,54,195.00</b>	<b>12,23,351.17</b>			<b>12,23,351.17</b>	<b>90,30,843.83</b>	<b>90,30,843.83</b>
<b>B Intangible Assets</b>												
Computer Software			20,42,690.00		4,08,538.00	16,34,152.00					16,34,152.00	
<b>Total (B)</b>			<b>20,42,690.00</b>		<b>4,08,538.00</b>	<b>16,34,152.00</b>					<b>16,34,152.00</b>	
<b>P.Y Total</b>		<b>1,02,54,195.00</b>	<b>54,64,219.00</b>			<b>1,57,18,414.00</b>	<b>12,23,351.17</b>	<b>9,43,674.66</b>		<b>21,67,025.83</b>	<b>1,35,51,388.17</b>	<b>90,30,843.83</b>
<b>Current Year Total (A + B)</b>		<b>1,56,80,614.00</b>	<b>28,16,513.00</b>		<b>4,08,538.00</b>	<b>1,80,88,589.00</b>	<b>21,29,225.83</b>	<b>12,09,976.43</b>		<b>33,39,202.26</b>	<b>1,47,49,386.74</b>	<b>1,35,51,388.17</b>
<b>Previous Year Total</b>		<b>2,05,08,390.00</b>	<b>54,64,219.00</b>			<b>2,59,72,609.00</b>	<b>24,46,702.34</b>	<b>9,43,674.66</b>		<b>33,90,377.00</b>	<b>2,25,82,232.00</b>	<b>1,80,61,687.66</b>

**General Notes:**

1. No depreciation if remaining useful life is negative or zero.
2. If asset is used less than 365 days during current financial year then depreciation is equal to w.d.v as on 31.03.2017 less residual value.
3. Depreciation is calculated on pro-rata basis in case asset is purchased / sold during current F.Y.
4. If above assets is used for any time during the year for double shift, the depreciation will increase by 50% for that period and in case of the triple shift the depreciation shall be calculated on the basis of 100% for that period

## Note No. 8 Loans and Advances

Amount in ₹

Particulars	As at 31st March 2018		As at 31st March 2017	
	Long Term	Short Term	Long Term	Short Term
<b>Other Loans and Advances</b>				
Housing Loan	9,59,54,699.00		8,86,15,954.00	
Loan Against Property	1,24,01,855.00		1,55,00,219.00	
Advance paid for dedicated Company Software (Kensoft Infotech)				9,42,050.00
TDS on FD Interest		10,220.92		10,220.92
TDS on Processing Fee Refund		3,300.00		2,200.00
Advance to Branches	7,50,000.00		7,50,000.00	
Advance to M/S Sagolsem Mani and Sons				60,000.00
Interest Leased Line		16,000.00		16,000.00
Income Tax Refundable		1,205.00		
	<b>10,91,06,554.00</b>	<b>30,725.92</b>	<b>10,48,66,173.00</b>	<b>10,30,470.92</b>
<b>Total</b>	<b>10,91,06,554.00</b>	<b>30,725.92</b>	<b>10,48,66,173.00</b>	<b>10,30,470.92</b>

## Note No. 9 Other non-current assets

Amount in ₹

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Other Assets</b>		
Capital Raising Fee	1,20,000.00	1,80,000.00
<b>Total</b>	<b>1,20,000.00</b>	<b>1,80,000.00</b>

## Note No. 9(a) Other non-current assets : Other Assets : Capital Raising Fee

Amount in ₹

Particulars	As at 31st March 2018	As at 31st March 2017
Capital Raising Fee paid to ROC	1,80,000.00	2,40,000.00
Expenditure Written Off	(60,000.00)	(60,000.00)
<b>Total</b>	<b>1,20,000.00</b>	<b>1,80,000.00</b>

## Note No. 10 Cash and Cash Equivalents

Amount in ₹

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Balance with Banks</b>		
Central bank of India	3,83,717.47	33,717.47
ICICI Bank	48,153.55	30,42,867.21
Punjab National Bank		19,482.89
State Bank of India - HO Account	11,662.14	50,000.00
State Bank of India - Kakching Office Branch	9,851.00	
State Bank of India - Nambol Office Branch	8,761.00	
MSCB	2,08,754.00	6,93,008.00
<b>Total</b>	<b>6,70,899.16</b>	<b>38,39,075.57</b>
<b>Cash in Hand</b>		
Cash in Hand	2,78,059.00	31,604.00
<b>Total</b>	<b>2,78,059.00</b>	<b>31,604.00</b>
<b>Total</b>	<b>9,48,958.16</b>	<b>38,70,679.57</b>

**Note No. 11 Other Current Assets****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Other Assets</b>		
Interest Accrue but not due - Housing Loan	74,562.00	12,05,672.00
Interest Accrue but not due - Loan Against Property	17,954.00	2,16,400.00
<b>Total</b>	<b>92,516.00</b>	<b>14,22,072.00</b>

**Note No. 12 Revenue from Operations****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Interest Income</b>		
Interest Received - Housing Loan	1,41,49,932.00	1,20,10,331.00
Interest Received - Loan Against Property	23,27,333.00	23,30,399.00
Interest Accrue but not due - Housing Loan	74,562.00	12,05,672.00
Interest Accrue but not due - Loan Against Property	17,954.00	2,16,400.00
	<b>1,65,69,781.00</b>	<b>1,57,62,802.00</b>
<b>Net Revenue from Operations</b>	<b>1,65,69,781.00</b>	<b>1,57,62,802.00</b>

**Other Income****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Other Non Operating Income</b>		
Loan Processing Fee	1,08,250.00	2,07,000.00
Penalty and Interest	78,100.00	4,19,376.00
Inspection Charges	9,500.00	17,500.00
Miscellaneous Income	6,14,629.00	7,359.00
	<b>8,10,479.00</b>	<b>6,51,235.00</b>
<b>Total</b>	<b>8,10,479.00</b>	<b>6,51,235.00</b>

**Note No. 14 Employee Benefit Expenses****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Salary and Wages</b>		
Salary and Wages	98,20,965.00	65,33,868.00
	<b>98,20,965.00</b>	<b>65,33,868.00</b>
<b>Total</b>	<b>98,20,965.00</b>	<b>65,33,868.00</b>

**Note No. 14(a) Employee Benefit Expenses : Salaries & Wages : Salary & Wages****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
Directors' Remuneration	18,00,000.00	18,00,000.00
Staff Salary	79,80,965.00	47,13,868.00
Non Executive Director		20,000.00
Employee Bonus	40,000.00	
<b>Total</b>	<b>98,20,965.00</b>	<b>65,33,868.00</b>



**Note No. 15 Finance Cost****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
<b>Interest</b>		
Interest on Long Term Loans from Banks	5,79,768.70	5,15,322.70
	<b>5,79,768.70</b>	<b>5,15,322.70</b>
<b>Total</b>	<b>5,79,768.70</b>	<b>5,15,322.70</b>

**Note No. 16 Depreciation and Amortization Expenses****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
Depreciation on Tangible Assets	12,09,976.43	
Amortization on Intangible Assets		9,43,674.66
<b>Total</b>	<b>12,09,976.43</b>	<b>9,43,674.66</b>

**Note No. 17 Other Expenses****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
Statutory Audit Fees	50,000.00	50,000.00
Internal Audit Fees	50,000.00	50,000.00
Administrative Expenses	46,96,619.69	37,04,583.11
Provision for Doubtful Debts - Housing Loan	17,331.59	16,847.00
Provision for Doubtful Debts - Sub Standard	52,558.35	
<b>Total</b>	<b>48,66,509.63</b>	<b>38,21,430.11</b>

**Note No. 17(a) Other Expenses : Administrative Expenses****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
Staff Welfare and Client Refreshments	1,45,000.00	1,38,180.00
Telephone Expenses and Internet Bill	2,14,321.00	84,655.00
Travelling Expenses	1,84,847.00	2,05,072.00
Bank Charges	19,961.29	4,859.43
Brickwork Ratings Fee	50,000.00	
Credit Information Bureau Fee	10,157.00	8,138.00
Equifax Credit Information Fee	5,900.00	5,725.00
Experian Credit Information Fee	5,900.00	5,750.00
CERSAI Fee	55,900.00	70,000.00
CRIF High Mark Credit Information Fee	11,902.60	
Miscellaneous Expenses	15,730.00	1,66,751.00
Postage and Telegram	4,380.00	5,369.00
Printing and Stationery	2,28,833.00	3,10,509.00
Repair and Maintenance	3,12,660.00	1,23,146.00
Rent - Head Office	2,40,000.00	2,40,000.00
Rent - Branch Office	1,42,000.00	
Vehicles Hiring Charges	1,40,000.00	2,40,000.00
Electric and Lighting	90,000.00	51,000.00
ROC and MCA Fees	73,400.00	19,800.00
Consultancy Visiting Charges	3,36,000.00	3,02,000.00
Legal Consultancy Fee	3,00,000.00	2,21,000.00
Computer Consumables	3,19,834.00	
Service Tax		632.00
Company Secretary Professional Fee		21,500.00
Advertisement Expenses	10,100.00	21,800.00
Insurance on Cash Retention	42,523.00	17,430.00
Insurance on Fixed Assets	34,071.00	5,537.00
Insurance on ABL	5,315.00	10,880.00
Insurance on Vehicles	27,503.80	20,546.00
Registration Expenses		50,100.00
Late Fee and Interest Payable	75,539.00	5,86,790.00
Conference Fee	5,900.00	17,250.00
Function Expense	92,718.00	1,84,973.00
Employer's Contribution to EPF	7,00,100.00	3,61,745.00
Office Website Expenses		1,03,445.68
Kensoft Hosting Charge	2,75,830.00	
Training Fee - NHB	51,756.00	40,000.00
Company Software Expenses - Written Off	4,08,538.00	
Deferred Revenue Expenses - Written Off	60,000.00	60,000.00
<b>Total</b>	<b>46,96,619.69</b>	<b>37,04,583.11</b>

**Note No. 17(b) Other Expenses : Provision for Doubtful Debts - Housing Loan****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
Provision on Interest Accrued on Home Loan	298.25	4,823.00
Provision on Interest Accrued on Loan Against Property	71.82	866.00
Provision on Long Term Loan & Advances on Home Loan	29,354.98	18,055.00
Provision on Long Term Loan & Advances on Loan Against Property	(12,393.46)	(6,897.00)
<b>Total</b>	<b>17,331.59</b>	<b>16,847.00</b>

**Note No. 18 Current Tax****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
Current Tax pertaining to Current Year	2,32,533.00	14,21,320.00
<b>Total</b>	<b>2,32,533.00</b>	<b>14,21,320.00</b>

**Note No. 19 Deferred Tax****Amount in ₹**

Particulars	As at 31st March 2018	As at 31st March 2017
Deferred Tax	(61,897.72)	32,962.48
<b>Total</b>	<b>(61,897.72)</b>	<b>32,962.48</b>

**Note No. 21 Earning Per Share****Amount in ₹**

Particulars	Before Extraordinary Items		After Extraordinary Items	
	As at 31st March 2018	As at 31st March 2017	As at 31st March 2018	As at 31st March 2017
<b>Basic</b>				
Profit After Tax (A)	7,32,404.96	31,45,459.05	7,32,404.96	31,45,459.05
Weighted average number of Shares Outstanding (B)	94,93,200	94,93,200	94,93,200	94,93,200
Basic EPS (A / B)	0.08	0.33	0.08	0.33
Face value per share	10.00	10.00	10.00	10.00

## ACCOUNTING POLICIES & NOTES ON ACCOUNTS

### Note No. 21

#### 1. Basis of Accounting

The Financial Statements of the Company have been prepared in accordance with the Generally Accepted Accounting Principles in India (Indian GAAP) to comply with the Accounting Standards specified under Section 133 of the Companies Act, 2013 ("the Act") and the relevant provisions of the Act as applicable. The Financial Statements have been prepared on accrual basis under the historical cost convention. The accounting policies adopted in the preparation of the Financial Statements are consistent with those followed in the previous year. The Company follows the Prudential Norms for income recognition, asset classification and provisioning pertaining to advances as prescribed by the National Housing Bank.

#### 1 (a) Use of Estimates

The preparation of financial statements requires estimated and assumptions to be made that effect the reported amount of assets and liabilities on the date of the financial statements and the reported amount of revenues and expenses during period. Difference between the actual results and estimated are recognized in the period in which the result are known/materialized.

#### 2. Depreciation

Depreciation on fixed assets is provided for written down value method at rates prescribed under the Companies Act, 2013.

Assets costing individually upto ₹5,000 are fully depreciated in the year of addition.

#### 3. Fixed Assets

Fixed assets are stated at cost less accumulated depreciation and impairment losses, if any. The cost of a tangible asset comprises its purchase price net of any trade discounts and rebates, including any import duties and other taxes (other than those subsequently recoverable from the taxing authorities) and directly attributable expenditure on making the asset ready for its intended use.

#### 4. Investments

Investments that is intended to be held for more than a year from the date of acquisition are classified as long term investments and are carried at cost. Investments other than long term investments being current investment are valued at cost or fair value whichever is lower, determined on an individual basis.

#### 5. Segmental Reporting

The main business of the company is to provide long term finance for residential purpose in India. Accordingly there is no separate segment as per Accounting Standard -17.

6. In terms of Accounting Standard 18 "Related Party Disclosures" notified by the Companies Accounting Standard Rules, 2006, the related party disclosure is given below:

Sl. No.	Names of Related parties	31 / 03 / 2018	31 / 03 / 2017
		Description of Relationship	Description of Relationship
1	Subsidiary Companies	NONE	NONE
2	Associate Company		NONE
3	Joint Ventures	NONE	NONE
4	Key Management Personnel (KMP ) (a) Thokchom Hemo Singh (b) Thokchom (O) Bidyamani Devi (c) Tayenjam Rakesh Singh	CMD Executive Director Executive Director	CMD Executive Director Director (IT)
5	Enterprise Where KMP / Relatives of KMP have significant influence or control	NONE	NONE
6	Relatives of Key Managerial Personnel Thokchom (O) Bidyamani Devi	Rent	Rent

## Particular of Payment made to Related Parties

Amount in ₹

SI No.	Name of Related Parties	Nature of Payment	Current Yr	Previous Yr
1	Thokchom Hemo Singh	Director Remuneration	7,20,000.00	7,20,000.00
2	Thokchom (O) Bidymani Devi	Director Remuneration Rent	6,00,000.00 2,40,000.00	6,00,000.00 2,40,000.00
3	Tayenjam Rakesh Singh	Director Remuneration	4,80,000.00	4,80,000.00

## 7. Earning Per Share in terms of Accounting Standard 20 "Earnings Per Share" notified by the Companies Accounting Standard Rules, 2006

Particulars	Year ended 31st March 2018	Year ended 31st March 2017
Weighted Average Number of Equity Shares	94,93,200	94,93,200
Nominal Value of each Equity Shares (₹)	10	10
Profit After Tax available for Equity shareholders (₹)	7,32,404.96	31,45,459.05
Basic Earnings Per Share (₹)	0.08	0.33
Diluted Earnings Per Share (₹)	0.08	0.33

## 8. Accounting for Taxes on Income

Provision for current tax is made on the basis of the assessed income at the rate applicable to the relevant assessment year. The deferred tax asset and deferred tax liability is calculated by applying tax rates and tax laws that have been enacted or substantively enacted by the balance sheet date. Deferred tax assets arising mainly on account of brought forward losses and unabsorbed depreciation under tax laws, are recognized, only if there is a virtual certainty of its realization, supported by convincing evidence. Deferred tax assets on account of other timing differences are recognized only to the extent there is a reasonable certainty of its realization. At each Balance Sheet date, the carrying amounts of deferred tax assets are reviewed to reassess amount. As during the year under review the company is having deferred tax asset of ₹ 61,897.72/- on account of timing difference on depreciation, which has been recorded in the accounts for deferred tax assets.

## 9. Provisions, Contingent Liabilities and Contingent Assets

Provisions are recognized for liabilities that can be measured only by using substantial

- Probable Outflow of resources is expected to settle the obligation
- The Company has a present obligation as a result of a past event
- The amount of the obligation can be reliably estimated

Reimbursement expected in respect of expenditure required to settle a provision is recognized only when it is virtually certain that the reimbursement will be received.

Contingent Liability is disclosed in the case of

- A present obligation arising from a past event, when it is not probable that a flow of resources will be required to settle the obligation
- A possible obligation unless the probability of flow of resources is remote. Contingent Assets are neither recognized nor disclosed

## 10. Non Performing Loans & Provisions

In line with NHB Directions, 2010 the Company has identified non performing loans amounting to ₹ 3,50,389 as on 31.03.2018 (31.03.2017 - ₹ NIL) and provision for NPA amount to ₹52,558.35 is made.

## 11. Recognition of Income and Expenditure

Income and expenditure are accounted for on accrual basis. Interest Income is recognized on a time proportion basis taking into account the amount outstanding and the rate applicable. Dividend Income is recognized when the shareholder's right to receive payment is established by the balance sheet date.

## 12. Contingencies

These are disclosed by way of notes on the Balance Sheet. Provisions is made in the accounts in respect of those contingencies which are likely to materialize into liabilities after the year end, till the finalization of accounts and material effect on the position stated in the Balance Sheet.

## 13. Capital to Risk Assets Ratio and Exposure to Real Estate

### I. Capital to Risk Asset Ratio (CRAR)

Items		Current Year 31st March 2018	Previous Year 31st March 2017
i)	CRAR (%)	184.76%	204.12%
ii)	CRAR - Tier I Capital (%)	184.76%	204.12%
iii)	CRAR - Tier I Capital (%)	0.00%	0.00%

## II. Exposure to Real Estate Sector

Category		Current Year 31st March 2018	Previous Year 31st March 2017
a)	<b>Direct Exposure</b>		
	(i) Residential Mortgages		
	Lending fully secured by mortgages on residential property that is or will be occupied by the borrower or that is rented; (Individual housing loans upto Rs 15 lakh may be shown separately)	Nil	Nil
	(ii) Commercial Real Estate		
	Lending secured by mortgages on commercial real estate (office buildings, retail space, multipurpose commercial premises, multi-family residential buildings, multi-tenanted commercial premises, industrial or warehouse space, hotels, land acquisition, development and construction, etc.) Exposure would also include non-fund based limits;	Nil	Nil
	(iii) Investments in Mortgage Backed Securities (MBS) and other securitised exposures	Nil	Nil
	a. Residential	Nil	Nil
	b. Commercial Real Estate	Nil	Nil
b)	<b>Indirect Exposure</b>		
	Fund based and non-fund based exposures on National Housing Bank (NHB) and Housing Finance Companies (HFCs)	Nil	Nil

## 13. Asset Liability Management

Asset Liability Management and Maturity patterns of certain items of assets and liabilities

₹ in Crore

	1 day to 30 -31days (one month)	Over 1 month to 2 months	Over 2 to 3 months	Over 3 to 6 months	Over 6 months to 1 year	Over 1 to 3 years	Over 3 to 5 years	Over 5 to 7 years	Over 7 to 10 years	Over 10 years	Total
<b>Liabilities</b>											
Borrowings from Banks	0.01	0.01	0.01	0.02	0.05	0.19	0.17	0.06	0	0	0.52
Market Borrowings	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
<b>Assets</b>											
Advances	0.14	0.12	0.12	0.37	0.75	2.83	2.24	1.27	1.33	1.67	10.84
Investments	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

#### 14. Sector wise Loan Sanction and Disbursed

Sanctioned during the period FY 2017-18

Amount in ₹

Loan Type	Nature of Payment	No. of Account	Amount
Housing Loan	Regular	5	32,50,000
	Urban Home Loan	33	2,61,50,000
	Rural Home Loan	4	29,00,000
<b>Total :</b>		<b>42</b>	<b>3,23,00,000</b>

Disbursed during the period FY 2017-18

Amount in ₹

Loan Type	Nature of Payment	No. of Account	Amount
Housing Loan	Regular	5	27,50,000
	Urban Home Loan	42	2,30,00,000
	Rural Home Loan	4	22,50,000
<b>Total :</b>		<b>51</b>	<b>2,80,00,000</b>

**Note:** The Company provides PMAY-CLSS home loan under its 'Urban Home Loan' and 'Rural Home Loan' product categories

To be Disbursed as at 31st March, 2018

Amount in ₹

Loan Type	Nature of Payment	No. of Account	Amount
Housing Loan	Regular	1	5,00,000
	Urban Home Loan	17	61,00,000
	Rural Home Loan	3	6,50,000
<b>Total :</b>		<b>21</b>	<b>72,50,000</b>

#### Notes on Accounts

1. The Company is a small and medium sized Company (SMC) as defined in General Instruction in respect of Accounting Standards notified under the Companies Act 2013. Accordingly the Company has complied with the Accounting Standard as applicable to a small and medium sized Company
2. Based on the information / documents available with the Company, no creditor is covered under Micro, Small and Medium Enterprise Development Act, 2006. As a result, no interest provision / payments have been made by the Company to such creditors, if any, and no disclosures thereof are made in these accounts
3. No provision has been made on account gratuity as none of the employees have put in completed years of service as required by the payment of gratuity act.
4. No provision has been made on account of leave salary as there are no leave to the credit of employees as at the end of the year
5. The figures of previous year have been regrouped and / or rearranged wherever necessary.



6. Particulars required to be furnished by the HFC's as per paragraph 13 of Non-Banking Financial (Non-Deposit Accepting or Holding) Companies Prudential Norms (Reserve Bank) Directions, 2007 issued by the RBI are given as per Annexure-B attached hereto
7. Provision for bad and doubtful debts has been made as the assets are not classifiable under NPA in compliance with paragraphs 29(1), 29(2) of HFCs (NHB) Directions, 2010 and Policy Circular No. 41 of NHB
8. Written off of preliminary and pre operative expenses have been proportionately taken into account in preparation of financial statement

### Signature to notes 1 to 21

The accompanying notes are an integral part of the financial statements

As per our report of even date  
For RAJESH BIMAL & ASSOCIATES  
Chartered Accountants  
(FRN: 326529E)

Sd/-  
UPMA JAIN  
Company Secretary

Sd/-  
THOKCHOM HEMO SINGH  
Managing Director  
DIN: 01340972

Sd/-  
THOKCHOM BIDYAMANI  
DEVI  
Executive Director  
DIN: 01498594

RAJESH KUMAR JAIN  
PARTNER  
Membership No. 058795  
Place: Guwahati  
Date: 04.06.2018