

PANTHOIBI HOUSING FINANCE COMPANY LIMITED
REGISTERED OFFICE: NEAR FLYOVER BRIDGE, URIPOK TOURANGBAM LEIKAI,
IMPHAL, MANIPUR-795001, CIN: U65922MN2006PLC008036
EMAIL-phfcldc@gmail.com PHONE: 0385-2414889

NOTICE OF THE 14TH ANNUAL GENERAL MEETING

Notice is hereby given that the 14th Annual General Meeting of the members of Panthoibi Housing Finance Company Limited will be held on Thursday, November 19th 2020 at 11:00 A.M. through VIDEO CONFERENCING (“VC”) OR OTHER AUDIO-VISUAL MEANS (“OAVM”) in light of the COVID-19 Pandemic and the place of recording of meeting would be registered office of the company to transact the following business:

ORDINARY BUSINESS

Item No.1

To consider and adopt the Financial Statements of the Company including Audited Balance Sheet as on March 31, 2020 and statement of Profit & Loss Account for the year ended on March 31, 2020 together with Report of Board and Auditors thereon.

Item No. 2

Re-appointment of Director liable to retire by rotation:

“**RESOLVED THAT** Mr. Thokchom Hemo Singh (DIN: 01498594), who retires by rotation and, being eligible, offers himself for re-appointment.”

Item No. 3

To appoint Statutory Auditors from the conclusion of this Annual General Meeting until the conclusion of the Nineteenth Annual General Meeting and to fix their remuneration:

“**RESOLVED THAT** pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), M/s S.L. Gangwal & Company, Chartered Accountants [Firm Registration No.: 004649C] be and is hereby appointed as the Statutory Auditors of the Company to hold the office for the term of five years beginning from the conclusion of the ensuing Annual General Meeting till the conclusion of the 19th Annual General Meeting of the Company on such terms and remuneration as may be mutually agreed upon between the said Auditors and Board of Directors of the Company”.

RESOLVED FURTHER THAT Thokchom Hemo Singh (DIN: 01498594) and Thokchom Bidyamani Devi (DIN: 01340972), Directors of the company Jointly and severally, be and is/are hereby authorized to do all such acts, deeds, matters and things as may be necessary to give effect to this appointment along with furnishing a certified true copy of the said resolution to Registrar of Companies, Shillong for their information and record.”



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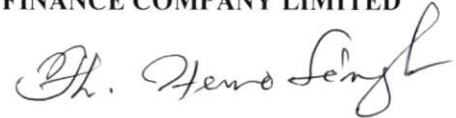
SPECIAL BUSINESS

To appoint Mr. Hemraj Thokchom (DIN: 08850115) as Director of the company

“**RESOLVED THAT** pursuant to the provisions of Section 152 and any other applicable and related provisions of the Companies Act, 2013 (“the Act”), read with Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), Mr. Hemraj Thokchom (DIN: 08850115) in respect of whom, the Company has received a notice in writing under Section 160 of the Act from a member proposing his candidature for the office of Director, be and is hereby appointed as a Director, whose office shall be liable to retire by rotation.”

Place: - IMPHAL
Date: - 23/10/2020

FOR AND ON BEHALF OF
PANTHOIBI HOUSING FINANCE COMPANY LIMITED



THOKCHOM HEMO SINGH
Managing Director
(DIN: 01498594)



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NOTES:

1. In view of the continuing COVID-19 pandemic, the Ministry of Corporate Affairs ('MCA') has vide its circular dated 5 May 2020 read with circulars dated 8 April 2020 and 13 April 2020 (collectively referred to as 'MCA Circulars') permitted holding of the Annual General Meeting ('AGM') through VC/OAVM facility, without the physical presence of the members at a common venue. In compliance with the provisions of the Companies Act, 2013 (the 'Act'), and MCA Circulars, the AGM of the Company is being conducted through VC/OAVM.
2. The deemed venue for 14th AGM shall be the Registered Office of the Company at NEAR FLYOVER BRIDGE, URIPOK TOURANGBAM LEIKAI, IMPHAL, MANIPUR-795001.
3. Members who have not registered their email addresses with the company so far are requested to register their email addresses, contact number, father's name and addresses for receiving all communication including Annual Report, notices and etc., from company electronically.
4. Members are requested to notify any changes in their email address/ permanent address /mandate/ bank details immediately to the Company at its Registered Office.
5. Pursuant to the provisions of the Act, a member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/OAVM facility, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
6. Detailed Notice and Financial Statements can be downloaded from the website of the company: <https://phfcl.org.in/annual-reports/>
7. In the case of Corporate Member, it is requested to send a certified copy of the Board Resolution authorizing the representative to attend and vote on its behalf at the meeting.
8. In accordance with the MCA Circulars, the said registers will be made accessible for inspection through electronic mode and shall remain open and be accessible to any member during the continuance of the meeting.
9. A link for joining the Meeting will be shared on registered E-mail id of shareholders.
10. As per SS-II, for convenience of members, route map of the venue of AGM is attached herewith. Corporate Members intending to send their authorized representatives are requested to send a duly certified copy of the Board Resolution authorizing the representatives to attend and vote on their behalf at the Annual General Meeting.
11. Members/ Proxies attending the meeting are requested to bring their copy of Annual Report to the Meeting.
12. Documents referred to in the Notice etc., are open for inspection at the registered office of the company at all working days up to the date of Annual General Meeting.

