

# **PANTHOIBI HOUSING FINANCE COMPANY LIMITED**

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## **NOTICE OF THE 15<sup>TH</sup> ANNUAL GENERAL MEETING**

Notice is hereby given that the 15<sup>th</sup> Annual General Meeting of the members of Panthoibi Housing Finance Company Limited will be held on Thursday, November 18<sup>th</sup> 2021 at 11:00 A.M. at Near Flyover Bridge, Uripok, Tourangbam Leikai, Imphal, Manipur-795001, the registered office of the Company.

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### **ORDINARY BUSINESS**

#### **Item No.1**

To consider and adopt the Financial Statements of the Company including Audited Balance Sheet as on March 31, 2021 and statement of Profit & Loss Account for the year ended on March 31, 2021 together with Report of Board and Auditors thereon.

#### **Item No. 2**

Re-appointment of Director liable to retire by rotation:

**“RESOLVED THAT** Mrs. Thokchom Bidyamani Devi (DIN: 01340972), who retires by rotation and, being eligible, offers herself for re-appointment.”

#### **Item No. 3**

To appoint Statutory Auditors from the conclusion of this Annual General Meeting until the conclusion of the 18<sup>th</sup> Annual General Meeting and to fix their remuneration:

**“RESOLVED THAT** pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), M/s Jain Aayush & Company, Chartered Accountants [Firm Registration No.: 330106E] be and is hereby appointed as the Statutory Auditors of the Company to hold the office for the term of three years beginning from the ensuing Annual General Meeting till the conclusion of the 18<sup>th</sup> Annual General Meeting of the Company on such terms and remuneration as may be mutually agreed upon between the said Auditors and Board of Directors of the Company”.

**RESOLVED FURTHER THAT** Thokchom Hemo Singh (DIN: 01498594) and Thokchom Bidyamani Devi (DIN: 01340972), Directors of the company Jointly and severally, be and is/are hereby authorized to do all such acts, deeds, matters and things as may be necessary to give effect to this appointment along with furnishing a certified true copy of the said resolution to Registrar of Companies, Shillong for their information and record.”

# **PANTHOIBI HOUSING FINANCE COMPANY LIMITED**

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**FOR AND ON BEHALF OF  
PANTHOIBI HOUSING FINANCE COMPANY LIMITED**

**Place: - IMPHAL**

**Date: - 25/10/2021**

**THOKCHOM HEMO SINGH  
Managing Director  
(DIN: 01498594)**

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**Registered Office:** Near Flyover Bridge, Uripok, Tourangbam Leikai, Imphal, Manipur-795001

**CIN:** U65922MN2006PLC008036

**Email-** phfcldc@gmail.com **Phone:** 0385-2414889 **Website:** www.phfcl.org.in

# **PANTHOIBI HOUSING FINANCE COMPANY LIMITED**

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## **NOTES:**

1. The venue for 15<sup>th</sup> Annual General Meeting shall be the Registered Office of the Company at NEAR FLYOVER BRIDGE, URIPOK TOURANGBAM LEIKAI, IMPHAL, MANIPUR-795001.
2. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself/ herself and a proxy need not be a member.
3. Proxies in order to be effective must be received at the Registered office of the company not less than 48 hours before the meeting.
4. The Notice of AGM, Annual Report, Proxy Form and Attendance Slip are being sent to Members.
5. As per SS-II, for convenience of members, route map of the venue of AGM is attached herewith.
6. Corporate Members intending to send their authorized representatives are requested to send a duly certified copy of the Board Resolution authorizing the representatives to attend and vote on their behalf at the Annual General Meeting.
7. Members/ Proxies attending the meeting are requested to bring their copy of Annual Report to the Meeting.
8. Members who have not registered their email addresses so far are requested to register their email addresses for receiving all communication including Annual Report, notices and circulars and etc., from company electronically. Members are requested to notify any changes in their address /mandate/ bank details immediately to the Company at its Registered Office.
9. Documents referred to in the Notice etc., are open for inspection at the registered office of the company at all working days up to the date of Annual General Meeting.

# **PANTHOIBI HOUSING FINANCE COMPANY LIMITED**

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## **Route map to the venue of the Annual General Meeting**



**FOR AND ON BEHALF OF  
PANTHOIBI HOUSING FINANCE COMPANY LIMITED**

**Place: - IMPHAL**

**Date: - 25/10/2021**

**THOKCHOM HEMO SINGH  
Managing Director  
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**Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, in respect of the Special Business to be transacted at the Annual General Meeting as set out in the Notice is annexed hereto.**

**Item No. 3:**

M/s. S.L. Gangwal & Co., Chartered Accountants (Firm Registration No. 0012316C) vide their letter dated 15th April, 2021 agreed to step down and resigned from the position as Statutory Auditors of the Company, resulting into a casual vacancy in the office of Statutory Auditors of the Company as envisaged by section 139(8) of the Companies Act, 2013.

The Board of Directors at its meeting held on 03rd May, 2021, pursuant to the provisions of Section 139(8) under Companies Act, 2013, appointed M/s Jain Aayush and Associates, Chartered Accountants (FRN: 330106E) as the Statutory Auditors of the Company to fill the casual vacancy caused by the resignation of M/s. S.L. Gangwal & Co., Chartered Accountants (Firm Registration No. 0012316C).

The company took approval from the members in the Extra Ordinary General Meeting held on 27<sup>th</sup> May 2021, in regard to confirmation of appointment of M/s Jain Aayush and Associates, Chartered Accountants (FRN: 330106E) as Statutory Auditor to fill casual vacancy, at such remuneration, as may be determined and duly approved by the Board of Directors of the Company.

As per Section 139 of the Companies Act, 2013, the approval of the members is required for the appointment M/S Jain Aayush and Associates, Chartered Accountants (FRN: 330106E) as the Statutory Auditors of the Company from the conclusion of this ensuing Annual General Meeting till the conclusion of the 18<sup>th</sup> Annual General Meeting.

The Company has received consent and eligibility certificate from M/S Jain Aayush and Associates, Chartered Accountants (FRN: 330106E), to act as Statutory Auditors of the Company for the period of 3 years commencing from Financial year ending 31<sup>st</sup> March 2022 to 31<sup>st</sup> March 2024, along with a confirmation that, their appointment, if made, would be within the limits prescribed under the Companies Act, 2013.

Accordingly, consent of the members is sought for passing an Ordinary Resolution as set out in Item No. 1 of the Notice for appointment and payment of remuneration to the Statutory Auditors.

**FOR AND ON BEHALF OF  
PANTHOIBI HOUSING FINANCE COMPANY LIMITED**

**Place: - IMPHAL**

**Date: - 25/10/2021**

**THOKCHOM HEMO SINGH  
Managing Director  
(DIN: 01498594)**